



**ANIMAL ADVISORY COMMISSION
REGULAR MEETING MINUTES
Monday, January 9, 2023**

The Animal Advisory Commission convened in a regular meeting on Monday, January 9, 2023, at 301 W. Second Street, Rm 1101 in Austin, Texas.

Chair Nazor called the Animal Advisory Commission Meeting to order at 6:09 p.m. Chair Nazor, Commissioners Bruce, Nilson and Smagula attended in person. Vice Chair Clinton, Commissioners Dulzaides, Herrera, Hassen, Jarl, Nemer, Neuhaus, and Mitchell joined via videoconference. Commissioner Norton was absent.

PUBLIC COMMUNICATION: GENERAL

Andrea Schwartz – cold weather protocol and night staffing
Marcy Kisko – adoption protocol improvements
Kara Sandoval – dangerous dog rulings
Emily Steinberg – AAC social media policies
Beth Davidson – work place
Susan Smart – protocol improvements giardia
Ashley Neils – volunteer treatment

APPROVAL OF MINUTES

1. Approve the minutes of the Animal Advisory Commission Regular Meeting on December 12, 2022.
The minutes from the meeting of December 12, 2022, were approved on Commissioner Smagula's motion, Commissioner Dulzaides' second on a 12-0 vote. Commissioner Norton was absent.

STAFF BRIEFINGS

2. Overview of monthly report provided by the Animal Service Center.
Reports were provided in back up documents. Don Bland, Chief Animal Services Officer presented and responded to questions.

A request to call item 2 last failed on Commissioner Bruce's motion, Commission Smagula's second on an 4-7 vote. Those voting aye were Commissioners Bruce, Herrera, Nilson, and Smagula. Those voting nay were Vice Chair Clinton, Commissioners Dulzaides, Hassen, Jarl, Nemer, Neuhaus, and Mitchell. Chair Nazor abstained. Commissioner Norton was absent.

A request was made for the Cold Weather Protocol Standard Operating Procedure to be distributed.

DISCUSSION ITEMS

3. **Presentation on the Monthly Report by Austin Pets Alive!
Presentation by Neil Hay, Senior Director of Operations, and Stephanie Bilbro.**

WORKING GROUP UPDATE

4. **Update from the Spay/Neuter Working Group regarding the Spay/Neuter Program Policy.
Update presented by Commissioner Bruce, Herrera, and Smagula.**

FUTURE AGENDA ITEMS

Luis Herrera - Invite Animal Protection Officers present on dangerous dogs and serious dog bites.

Neuhaus - Discuss and take action on ongoing complaints received/communicated to the commission.

Neuhaus - Staff briefing on criteria on when it will be fully open and the last time it was fully open.

Neuhaus – Briefing to get more information on the “giardia outbreak” prevention, where it is coming from and where it came from. Confirm review of SOP of how drains are flushed.

Neuhaus – are there rules or regulations, SOPs about letting go of volunteers? Don – there is a COA Administrative Bulletin and the Center has additional procedures regarding volunteers.

Chair Nazor adjourned the meeting at 7:30 pm without objection.

The minutes were approved at the February 13, 2023 meeting on Commissioner Smagula's motion, Commissioner Herrera's second on a 13-0 vote.