



Annual Internal Review

This report covers the time period of to 7/1/2021-6/30/2022

Building and Fire Code Board of Appeals **(Official Name of Board or Commission)**

The Board/Commission mission statement (per the City Code) is:

City Code § 2-1-121 Building and Fire Code Board of Appeals.

(C) The board shall:

- (1) Review any appeals filed in accordance with Title 25 (*Land Development*);
and
- (2) Hear and decide appeals of orders, decisions, or determinations made by the building official relating to the application and interpretations of the Building Code, the Residential Code, and Fire Code.

1. Describe the board's actions supporting their mission during the previous calendar year. Address all elements of the board's mission statement as provided in the relevant sections of the City Code.

- During 2021-2022 year, this Board met 3 times.
7/28/2021; 8/25/2021 and 4/27/2022
- The Board Elected Officers.
- The Board approved the 2022 meeting schedule
- The Board:
 - Heard Development Service staff outlined the Historical overview of the registration program, data of expired permits and future stakeholder plans to address contractor registration.
 - Heard the recent stakeholder engagements results which included all building and demolition contractors to register prior to permits being issued, violators are reported to the licensing agency and may not allow other individuals to work under the permit that was issued to them. Also contractors may not have more than 5 expired licenses in a current year.
 - Heard discussion on the Flat Top Fence resolution approved by Council where internal and external stakeholders are beginning to conduct

engagements for input on code amendments to City technical codes to address more safe fence design

- Heard discussion on Exterior Deck replacement in the Wildland Urban Interface area and AFD resolution.

2. Determine if the board's actions throughout the year comply with the mission statement.

This board does comply with the mission statement and reviews appeals and determinations related to the Building Code, the Fire Code, and other technical codes, which is what helps make Austin one of the most livable cities. The Board understands the importance of the appeals filed and the importance of their recommendations to council and has been successful in fulfilling this obligation.

3. List the board's goals and objectives for the new calendar year.

- This Board will continue to hear any appeals presented to the board.
- Review any Code Amendments related to the adopted codes.
- Review any City Rules related to construction.