



Annual Internal Review

This report covers the time period of 7/1/2021 to 6/30/2022

The Design Commission

The Board/Commission mission statement (per the City Code) is:

The Commission shall provide advisory recommendations to the City Council as requested by the City Council to assist in developing public policy and to promote excellence in the design and development of Austin's urban environment.

The Commission shall:

- (1) Offer policy recommendations regarding specific issues of urban design;
- (2) Participate in developing urban design guidelines;
- (3) Unless otherwise directed by the City Council, for projects that require the approval of the Planning Commission or the Zoning and Platting Commission:
 - (a) Review a project only after a formal request by the project sponsor or applicant; and
 - (b) Complete the review before the respective Planning or Zoning and Platting Commission takes final action;
- (4) Provide citizen education and outreach regarding quality urban design;
- (5) Provide a venue for citizen input on the design and development of the urban environment;
- (6) Maintain liaison relationships with City staff and other boards and commissions.
- (7) Perform other activities as directed by the City Council.

The commission may appoint one or more of its members to serve as liaison to a project specific community advisory group addressing urban design and planning issues at the formal request of the project sponsor.

1. **Describe the board's actions supporting their mission during the previous calendar year. Address all elements of the board's mission statement as provided in the relevant sections of the City Code.**

- A. The Design Commission reviewed density bonus projects to ensure substantial compliance with the Urban Design Guidelines, as demonstrated in the backup materials for each meeting.
- B. The Design Commission reviewed City of Austin projects to ensure compliance with city design and sustainability standards.
- C. The Design Commission provided recommendations for revising the Downtown Density Bonus Program.
- D. The Design Commission provided a plan for updating the Urban Design Guidelines.
- E. The Design Commission provided agendas and meeting minutes for each meeting.
- F. Planning and Urban Design Working Group reviewed Downtown Density Bonus projects.
- G. The Design Commission has representatives on the Downtown Commission, the Joint Sustainability Committee, and the South-Central Waterfront Advisory Board, who serve as liaisons.

2. Determine if the board's actions throughout the year comply with the mission statement.

The Design Commission uses the Mission Statement as it's modus operandi. All actions taken by the Commission comply with the Mission Statement. All recommendations are intended to promote design excellence as our mission states.

3. List the board's goals and objectives for the new calendar year.

- A. Work with city staff on updating the Urban Design Guidelines as directed by Council Resolution No. 20210902-046.
- B. Raise awareness of the Design Commission and our mission through education of the public. We plan to further this through our planned public outreach as part of the Urban Design Guidelines update.
- C. Efficiently and effectively evaluate projects in a manner that shows that the Design Commission as an asset to the city through the review of public and private projects in accordance with city design and sustainability standards.
- D. As directed by Council, work with staff to revise the Downtown Density Bonus Program