



Recommendation for Action

File #: 23-1244, Agenda Item #: 6.

3/9/2023

Posting Language

Authorize negotiation and execution of a contract for school-based energy conservation education with AM Conservation Group, Inc., for a term of five years for a total contract amount not to exceed \$2,000,000.

[Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C (Minority Owned and Women Owned Business Enterprise Procurement Program) and subcontractor goals were applied to the solicitation. The recommended contractor provided sufficient evidence of good faith efforts and the resulting contract will include 5.40% WBE participation].

Lead Department

Financial Services Department.

Client Department(s)

Austin Energy.

Fiscal Note

Funding in the amount of \$233,333 is available in the Fiscal Year 2022-2023 Operating Budget of Austin Energy. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Financial Services Department issued a Request for Proposal (RFP) 1100 DCM3008 for these goods and services. The solicitation was issued on June 20, 2022, and it closed on July 21, 2022. Of the three offers received, the recommended contractor submitted the only responsive offer. A complete solicitation package, including a log of offers received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=136684)
<https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=136684>.

For More Information:

Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Diana McIntosh, at 512-974-2034 or Diana.McIntosh@austintexas.gov
<<mailto:Diana.McIntosh@austintexas.gov>>.

Council Committee, Boards and Commission Action:

February 13, 2023 - The Electric Utility Commission meeting was cancelled.

Additional Backup Information:

The contract will provide an energy conservation education program at schools throughout the Austin Energy (AE) service territory. The program which launched five years ago will identify energy savings measures; introduce students, parents, and school staff to AE's energy efficiency programs and electrical safety and stimulate interest in environmentally oriented subjects. This program includes student kits and workbooks in English and Spanish designed to promote student-parent learning and classroom energy investigation kits to

facilitate classroom-based activities. This program is aligned with AE's initiative to serve hard-to-reach customers and will be provided at no cost to participants, will serve approximately 7,000 sixth grade science students, and will generate 300 kilowatts of demand savings each year of the contract.

The recommended contractor is the current provider for these goods and services.

An evaluation team with expertise in this area evaluated the offers and scored AM Conservation Group, Inc., as the best to provide these services based on price, service-disabled veteran business enterprise, local preference, project concept and strategy, relevant company experience and references, and personnel qualifications.

Strategic Outcome(s):

Government that Works for All.