



### ***HIV PLANNING COUNCIL***

### **REGULAR GOVERNANCE/MEMBERSHIP AND CARE STRATEGIES COMMITTEE MEETING MINUTES**

***TUESDAY, FEBRUARY 7, 2023***

The HIV PLANNING COUNCIL convened in a REGULAR GOVERNANCE/MEMBERSHIP AND CARE STRATEGIES COMMITTEE meeting on TUESDAY, FEBRUARY 7, 2023, at 6310 WILHELMINA DELCO DRIVE in Austin, Texas.

Nel-Marinel Hernandez called the HIV PLANNING COUNCIL GOVERNANCE/MEMBERSHIP AND CARE STRATEGIES COMMITTEE Meeting to order at 6:09 p.m.

**Planning Council Members in Attendance:**

**Planning Council Members in Attendance Remotely: Committee Chair Nel-Marinel Hernandez, Glenn Crawford, Rocky Lane**

### **PUBLIC COMMUNICATION: GENERAL**

**None**

### **APPROVAL OF MINUTES**

1. Approve the minutes of the HIV PLANNING COUNCIL GOVERNANCE/MEMBERSHIP AND CARE STRATEGIES MEETING on 1/10/2023

**The minutes from the meeting of 1/10/2023 were approved on Nel-Marinel Hernandez's motion, Glenn Crawford second on a 3-0 vote. For: Nel-Marinel Hernandez, Glenn Crawford, Rocky Lane. Against: None. Abstain: None. Absent: Steph Adler, Jonathan Garcia.**

### **CONFLICT OF INTEREST DECLARATIONS**

2. Members will declare conflict of interest with relevant agenda items, service categories, and/or service standards

**None**

## **STAFF BRIEFINGS**

### **3. Introductions/Announcements**

**HIV Planning Council planner role is open. When interviews occur, a Planning Council member will participate in the hiring panel. Boards and Commissions (BC) sends out membership renewal at the start of the year, but Planning Council should disregard as our terms do not coincide with BC terms. Focus group opportunities have been sent out in the monthly digest.**

### **4. Office of Support staff report**

**Update given by Jaseudia Killion. Membership Activity report has been updated as of February. We are awaiting mayoral approval of GE Loveless' application. We have 10+ interest inquiries. We still have vacancies for State/Medicaid agency, formerly incarcerated people with lived experience, Part C, and Part D categories. We are below compliance on membership of Ryan White Part A clients.**

## **DISCUSSION AND ACTION ITEMS**

### **5. Discussion and approval of recommendations from Needs Assessment**

**Presentation was given at the last Business meeting. A more in-depth analysis will be presented in the future. Council members would like to focus on education on insurance for the community, such as workshops or peer education. They would like to look into childcare and transportation. Regarding the question, "If it took 3 months or more for you to see a doctor after diagnosis, please tell us why," council members would like to look into the reasons why consumers do not know where to go and how to address this, and if that applies to labs specifically, or doctors and labs. They would like to look at responses put under "Other," specifically under the question "If you did not see a doctor for your HIV or get a prescription for HIV medication, why not?" The Administrative Agent (AA) will be bringing information about the underspending of Linguistics to the Finance/Allocations and Strategic Planning/Needs Assessment meeting. Pride Health UT is doing research that may be applicable. Pre-Exposure Prophylaxis (PrEP) and Post-Exposure Prophylaxis (PEP) education is also a concern. Fast Track Cities will also look into PrEP and PEP education. Gender Lab has been researching this topic with women. Providers should also be polled.**

6. Discussion Bylaws, Memorandum of Understanding, and Policies and Procedures

**Overview of Bylaws and Policies and Procedures given by Jaseudia Killion.**

**Memorandum of Understanding (MOU) tabled for next meeting.**

7. Discussion of Consumer Advisory Boards (CABs) and special studies

**Office of Support recommends convening ad hoc committees for CABs. Fast Track Cities and Ending the HIV Epidemic are also looking for CABs. Women Rising and other existing groups are good resources. Council would like to look into adding more groups to contact.**

8. Discussion of Social Media Calendar

**Sharon and Kristina will be the next membership spotlight, and G.E. will be spotlighted once mayoral approval is received.**

9. Discussion of Recruitment and Retention Plan

**Discussion of language on flyer created by Janee Rubio. Glenn would like to look at language to include specific communities within the LGBTQ community. Barry would like to hear more about the recruitment process and Ryan White consumers. Office of Support would like to know if it's possible to recruit at providers' offices; AA would like to ask the Project Officer next week if that is possible. Word of mouth is also very effective.**

10. Discussion of Planning Council Member Attendance

**All members are in compliance.**

11. Discussion of recommendations for training and Planning Council budget

**Training calendar updated for 2023. Cardea trainings are recommended. No budget recommendations at this time. Office of Support may be able to acquire Narcan for distribution at events.**

### **FUTURE AGENDA ITEMS**

12. Discussion and review of workplan calendar

**For next month, the topics will be directives training, Integrated Plan feedback, MOU review, focus group for HRSA site visit, promotional and recruitment materials.**

**ADJOURNMENT**

**Nel-Marinel Hernandez adjourned the meeting at 7:43p.m. without objection.**

**The minutes were approved at the 3/7/2023 meeting on Nel-Marinel Hernandez' motion, Glenn Crawford second on a 3-0 vote.**