



APH Social Services Solicitations Feedback for Workforce Readiness Issue Area RFP

Joint Inclusion Committee

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March 22, 2023



Social Services Issue Area Solicitation

Issue Area	Anticipated Release Date	Agreement Start Date
Youth	July 2021	July 2022
Behavioral Health	November 2021	October 2022
Homeless	January 2022	October 2022
Basic Needs	February 2023	October 2023
Early Childhood	April 2023	October 2023
Workforce Readiness	May 2023	October 2023
Health Equity	January 2024	October 2024



Workforce Readiness Issue Area Solicitation



What is “Workforce Readiness”?

The goal of workforce readiness services is to provide qualifying individuals with the skills needed to gain and maintain employment.

Through Workforce Readiness services individuals can cultivate the foundational skills to gain employment in some of Austin’s most in-demand industries. Services are often long-term services provided to individuals ages 16 and older. Typically, individuals entering workforce readiness programming have not obtained a high school diploma and/or are not fluent English speakers.

Workforce Readiness Services provides services to the low-income general population in Austin and Travis County.



Eligible Applicants – Minimum Qualifications

- Agencies, board of directors, or leadership staff submitting a proposal must have a minimum of two years established, successful experience providing services.
- Be a non-profit organization or quasi-governmental entity able to conduct business in the State of Texas, and legally contract with Austin Public Health.
- Have submitted all applicable tax returns to the IRS and the State of Texas (e.g., Form 990 or 990-EZ and State and Federal payroll tax filings).
- Be eligible to contract and are not debarred from contracting with the City of Austin, State of Texas and Federal government, according to SAM.gov, and State and City Debarment information.
- Be current in its payment of Federal and State payroll taxes.
- Not owe past due taxes to the City.
- Have the ability to meet Austin Public Health's standard agreement terms and conditions, which includes Social Services Insurance Requirements.



Current Service Categories Funded

1. Adult Basic Education for beginning adult learners (pre high school)
2. High School Equivalency/GED preparation classes
3. Digital Literacy Classes
4. English for Speakers of Other Languages (ESOL)
5. Career training and 2-Year degrees
6. Support Services; including case management, transportation, and basic needs financial support
7. Job Placement



Other Service Categories

- Workforce Readiness Curriculum
- Capacity Building (more staff and classrooms)
- Any others that meet the basic needs criteria listed above?



Standard City Performance Measures

Required Output:

- Unduplicated clients served per 12 months

City Business Plan Outcomes:

- 2AI: Percent of individuals obtaining employment
- 2All: Percent of individuals increasing employment income
- 2B: Percent of individuals who obtain or maintain public benefits
- 5B: Percent of individuals who complete an education program and demonstrate improved knowledge



Request for Feedback by March 31, 2023

We value community member feedback!

Austin Public Health (APH) is asking Austin/Travis County residents to complete this survey to help us determine where to focus basic needs services and funding for the community.

[English: Click here to take the short survey.](#)

[Spanish: Encuesta de APH de 2023 para la solicitud de fondos para Educación de Adultos y Preparación Profesional](#)

[Vietnamese: Khảo Sát về Thúc đẩy Hành trang cho lực lượng lao động và Giáo dục người trưởng thành của APH năm 2023](#)

[Korean: 2023년도 APH 성인 교육 및 취업 준비 요청 설문조사](#)

[Arabic: 2023 لعام \(APH\) استبيان طلب خدمات جاهزية القوى العاملة وتعليم الكبار من قبل إدارة الصحة العامة في أوستن](#)

[Traditional Chinese: 2023 APH 成人教育和劳动力准备情况意见征求调查](#)

[Simplified Chinese: 2023 APH 成人教育和劳动力准备情况意见征求调查](#)



Guidance for Applying for Funding



How to Prepare for Competitions

- ❑ To get on the listserv for solicitation announcements, send an email request to APHCompetitions@austintexas.gov
- ❑ Agencies should ensure SAM.gov registration is updated (needed for Federal funding)
- ❑ Open and upcoming solicitations are published on the APH Social Services Competitions website: [Competitions Website](#)
- ❑ Agencies must submit one Threshold Application per 12 months in order to be eligible to submit Proposals for APH Social Services competitions. The Threshold Application is completed in the [ParterGrants database](#) and includes the following elements that can be found [here on the Competitions Website](#)



Steps in the RFP process

Steps in the RFP Process

- Step 1: Agencies register as a vendor with the City and register in Partnergrants.
- Step 2: Agencies submit a Threshold Application in Partnergrants that, once approved, will be valid for 1 year.
- Step 3: When a solicitation is released, Offerors submit an **Intent to Apply** for each proposal they are submitting by the deadline.
- Step 4: Once the Intent to Apply is approved, Offerors will be able to submit a **Proposal**.
- For more information, please go to the [APH Competitions Website](#)

□ [Social Services Resources Website](#)



Thank You for Your Participation

FOR MORE INFORMATION PLEASE CONTACT:
APHCOMPETITIONS@AUSTINTEXAS.GOV