



Recommendation for Action

File #: 23-1503, Agenda Item #: 14.

4/13/2023

Posting Language

Authorize execution of a contract for original equipment manufacturer parts and repair services for City-owned Kawasaki, Can-Am, and Polaris vehicles with Woods Fun Center, LLC d/b/a BMW Motorcycles of Austin or Ridenow Austin, for a term of five years in an amount not to exceed \$430,500.

[Note: This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C (Minority Owned and Women Owned Business Enterprise Procurement Program). For the goods and services required for this procurement, there were no subcontracting opportunities; therefore, no subcontracting goals were established].

Lead Department

Financial Services Department.

Client Department(s)

Fleet Mobility Services.

Fiscal Note

Funding in the amount of \$43,050 is available in the Fiscal Year 2022-2023 Operating Budget of Fleet Mobility Services. Funding for the remaining contract term is contingent upon funding in future budgets.

Purchasing Language:

The Financial Services Department issued an Invitation for Bids (IFB) 7800 BRS1061 for these goods and services. The solicitation was issued on November 14, 2022, and closed on December 15, 2022. The recommended contractor submitted the only responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=138001)
<https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=138001>.

For More Information:

Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Persons: Bridney Stewart, at 512-974-3127 or Bridney.Stewart@austintexas.gov <<mailto:Bridney.Stewart@austintexas.gov>> or Richard Whipple, at 512-974-3349 or Richard.Whipple@austintexas.gov <<mailto:Richard.Whipple@austintexas.gov>>.

Additional Backup Information:

The contract will provide original equipment manufacturer parts and repair services for City-owned Kawasaki, Can-Am, and Polaris vehicles on an as needed basis. The City currently has nine Kawasaki, eight Can-Am, and 76 Polaris vehicles used by Austin Energy, Austin Code, the Austin Fire Department, and Emergency Medical Services. The contractor will provide repair services to supplement the work performed by Fleet technicians. The parts will be used by Fleet technicians for repairs and preventative maintenance at Fleet Service Centers. The contract is necessary to minimize vehicle downtime and ensure continuity of services to City departments.

This contract will replace the current contract, which expires April 26, 2023. The requested authorization amounts were determined using departmental estimates based on historical spend and includes an annual growth for parts and repair service requirements associated with aging vehicles, future acquisitions, and price increases. The recommended contractor is the current provider for these goods and services.

If the City is unable to secure a contract, the City will not have a reliable and continuous source for purchasing original equipment manufacturer parts and repair services for Kawasaki, Can-Am, and Polaris vehicles. In addition, the City will be forced to procure these goods and services on an as-needed basis, which may result in higher prices and additional operational costs.

Strategic Outcome(s):

Mobility.