



## Recommendation for Action

**File #:** 23-1508, **Agenda Item #:** 19.

4/13/2023

### **Posting Language**

Authorize negotiation and execution of a contract for professional auditing services with a certified public accountant for the City's Annual Comprehensive Financial Report, federal and single audit reports, and other special reports with Deloitte & Touche LLP d/b/a Deloitte & Touche Tohmatsu, for a term of five years in an amount not to exceed \$8,000,000.

[Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established].

### **Lead Department**

Financial Services Department.

### **Client Department(s)**

Financial Services Department.

### **Fiscal Note**

Funding in the amount of \$1,461,407 is available in the Fiscal Year 2022-2023 Operating Budget of the Financial Services Department. Funding for the remaining contract term is contingent upon available funding in future budgets.

### **Purchasing Language:**

The Financial Services Department issued a Request for Qualification Statements (RFQS) 7400 AVB4005 for these services. The solicitation was issued on October 31, 2022, and closed on December 6, 2022. Of the seven offers received, the recommended contractor submitted the best evaluated responsive offer. A complete solicitation package, including a log of offers received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](#)

[https://financeonline.austintexas.gov/afo/account\\_services/solicitation/solicitation\\_details.cfm?sid=137866](https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=137866).

### **For More Information:**

Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Persons: Didi Broniszewski, at 512-974-9382 or [Didi.Broniszewski@austintexas.gov](mailto:Didi.Broniszewski@austintexas.gov) or Bartley Tyler, at 512-974-2023 or [Bartley.Tyler@austintexas.gov](mailto:Bartley.Tyler@austintexas.gov).

### **Additional Backup Information:**

The contract provides professional auditing services with a certified public accountant for the City's Annual Comprehensive Financial Report (ACFR), federal and single audit reports, and other special services. The auditing services will consist of an annual audit of the ACFR, as required by Article VII-16 of the City Charter; a single audit of federal and state financial assistance programs, as required by Title 2 U.S. Code of Federal Regulations Part 200, and the Texas Grant Management Standards; as well as selected reviews for contract

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compliance and/or the annual filing with the Texas Commission for Environmental Quality. The contractor may also provide special services as requested by the City.

This contract replaces the current contract, which expires on June 30, 2023. The requested authorization amount for the contract was determined by using departmental estimates based on historical spend. Over the past five years, the City has spent \$1.2 million annually on average. The recommended contractor is the current provider of these services.

An evaluation team with expertise in this area evaluated the offers and scored Deloitte & Touche LLP as the best to provide these services based on demonstrated experience, firm qualifications, and project approach.

If the City is unable to secure a contract for these services, the City will not be in compliance with City Charter requirements and federal regulations.

**Strategic Outcome(s):**

Government that Works for All.