



***HIV PLANNING COUNCIL
REGULAR MEETING MINUTES
MONDAY, FEBRUARY 27, 2023***

The HIV PLANNING COUNCIL convened in a REGULAR meeting on MONDAY, FEBRUARY 27, 2023, at 6310 WILHELMINA DELCO DRIVE in Austin, Texas.

Chair Barry Waller called the HIV PLANNING COUNCIL Meeting to order at 6:27 p.m.

**Planning Council Members in Attendance: Barry Waller, Glenn Crawford (non-voting)
Planning Council Members in Attendance Remotely: Caitlin Simmons, Jonathan Garcia,
Nel-Marinel Hernandez Kristina McClendon**

PUBLIC COMMUNICATION: GENERAL

None

APPROVAL OF MINUTES

1. Approve the minutes of the HIV PLANNING COUNCIL REGULAR MEETING on 1/23/2023

The minutes from the meeting of 1/23/2023 were approved on Caitlin Simmons' motion, Barry Waller second on a 5-0 vote. For: Barry Waller, Caitlin Simmons, Jonathan Garcia, Nel-Marinel Hernandez, Kristina McClendon. Abstain: None. Absent: Tarik Daniels, Steph Adler, Rocky Lane, G.E. Loveless, Sharon Zaldivar Alatorre.

CONFLICT OF INTEREST DECLARATIONS

2. Members will declare conflict of interest with relevant agenda items, service categories, and/or service standards
Caitlin Simmons – Food bank, medical nutrition therapy, health insurance assistance program, oral health care, medical case management, non-medical case management,

non-medical case management MAI, early intervention services, early intervention services MAI, outpatient ambulatory health services, medical transportation, linguistic services.

STAFF BRIEFINGS

3. Introductions/Announcements

Planner interviews are being organized and a member of Planning Council will be asked to sit on the interview panel. The HRSA site visit will include a meeting with Executive Committee that will not be held during a normal meeting time. The project officer (PO) will reach out to committee members to arrange this meeting.

4. Office of Support Staff Report

Update given by Deena Rawleigh. Written report provided to Planning Council members. G.E. Loveless' application has been approved by the mayor. The PO meeting will be March 7th. We are waiting on the full Needs Assessment report from Flor Hernandez. It should be available by the next Business meeting. We are still waiting to hear back on the Integrated Plan. Staff attended the Allure Alliance meet and greet. The National Week of Prayer is coming up, and staff will be tabling at some events. Office of Support would like posting recommendations for Facebook or the monthly digest. Ending the HIV Epidemic Report: Update given by Kim Nguyen. They are approaching the end of the grant year, and are starting the contract renewal process for next year. There may be some changes in the service categories. Texas HIV Syndicate is accepting applications for membership.

5. Fast Track Cities Report

Update given by Edgar Rodriguez. The Consortium is happening on 3/23/23.

6. Part B Report

Update given by Jonathan Garcia. Ryan White, State R, and State Services funds are underspent. Health Insurance, Early Intervention Services, Local AIDS Pharmaceutical Assistance, Non-Medical Case Management, and Food Bank are out of variance.

7. Administrative Agent Report

Update given by Justin Ferrill. General spending is at 83% through December. There have been a lot of rapid reallocation requests that will help to spend remaining funds. Funds have been moved from Emergency Financial Assistance to Non-Medical Case Management, and from Substance Abuse Residential to Mental Health Services, Substance Abuse Outpatient, and Medical Transportation. One more reallocation is expected. The new fiscal year starts March 1st. January claims are still being processed.

DISCUSSION AND ACTION ITEMS

8. Discussion of Year 2 Needs Assessment findings

Topics that Council members would like more information on: childcare, dental care, transportation, education on resources (“I did not know where to go”), affordability, insurance education, access to lab work, PrEP and PEP education, housing, verbal abuse and harassment (online vs. in-person), data on Native American and Pacific Islander populations, data on trans community.

9. Discussion of Integrated Plan feedback

Preliminary feedback is positive, and in-depth feedback should be available in March.

COMMITTEE UPDATES

10. Governance/Membership and Care Strategies Committee

Update given by Nel-Marinel Hernandez and Deena Rawleigh. They went over Needs Assessment, overview of bylaws and policies and procedures, discussion of Consumer Advisory Boards, recruitment plan, Office of Support is looking into recruiting in provider offices. Goodwill has events that would be good opportunities for recruiting.

11. Executive Committee

Update given by Barry Waller. Committee did not meet due to lack of quorum.

12. Finance/Allocations and Strategic Planning/Needs Assessment Committee

Update given by Barry Waller. They discussed reallocations, budget, linguistics spending, Needs Assessment, data review of early intervention, reallocation policy, and priority setting and reallocation process.

FUTURE AGENDA ITEMS

13. Discussion of Workplan Calendar

For next month we will go over the Integrated Plan feedback, FY22 expenditures, and Needs Assessment analysis.

ADJOURNMENT

Chair Barry Waller adjourned the meeting at 7:27p.m. without objection.

The minutes were approved at the 3/27/2023 meeting on Tarik Daniels' motion, Kristina McClendon second on a 6-0 vote.