



**ASIAN AMERICAN QUALITY-OF-LIFE ADVISORY COMMISSION
RECOMMENDATION #: 20230321-011**

Date: March 21, 2023

Subject: APH Contracts Specialist FTE

Motioned by: Commissioner Sarah Chen

Seconded by: Commissioner Vincent Cobalis

APH CONTRACTS SPECIALIST FTE

DESCRIPTION

Austin Public Health (APH) has a need for an additional Contracts Specialist FTE to assist current staff in the Health Equity and Community Engagement Division, Social Services Agreements Administration with the increasing volume of APH service contracts. Over the past five years, the amount of funding for social services managed by APH has increased by 50%. Similarly, APH has seen the volume of its contracts increase significantly while staffing levels have not risen accordingly. Some of this increase can be attributed to the continued advocacy work and successful recommendations made by the various quality of life commissions and the JIC. During the pandemic, COVID funds were used to hire temporary staff to handle the increasing workload. However, those funds have now expired.

An additional FTE would allow the Social Service Contracts Division to right-size the workload give the significant increase in funding and related contracts overt the past five years. If these funds are not provided to staffing assistance to APH, solicitations and contract awards for important social services to Austin's most-vulnerable community members could be delayed.

Cost is \$101,727 ongoing.

DEPARTMENT

APH

ALIGNMENT WITH COUNCIL STRATEGIC PRIORITIES

Health & Environment: Healthy conditions among individuals (absence of unhealthy conditions);
Accessibility to quality health care services, both physical and mental

VOTE

For: Kirk Yoshida, Kuo Yang, Vincent Cobalis, Fang Fang, Mohsin Lari, Meena Mutyala, Hanna Huang, and Sarah Chen.

Against: None.

Abstain: None.

Absent: Lily Trieu, Anna Lan, Zahra Shakur Jamal-Hassan, Azra Siddiqi, and Pramod Patil.

Attest: Jeremy Garza, Staff Liaison, Equity Office

x: Jeremy Garza