

**MUNICIPAL CIVIL SERVICE COMMISSION
MEETING MINUTES**

Monday, February 13, 2023



**MUNICIPAL CIVIL SERVICE COMMISSION
MINUTES**

**REGULAR MEETING
MONDAY, FEBRUARY 13, 2023**

The Municipal Civil Service Commission convened in a regularly scheduled meeting on Monday, February 13, 2023, at the Human Resources Department, Learning & Research Center (LRC) 5202 E. Ben White Blvd., Suite 500, Austin, TX 78741.

Commissioners in Attendance:

Andy Mormon, Chair
Kevin Mullen
John Umphress

Commissioners Absent:

McKenzie Frazier, Vice Chair
Kavita Gupta

Staff in Attendance:

Matthew Chustz, Municipal & Civil Service Manager
Jennifer Stanko, Municipal Civil Service Coordinator
Cyndi Gordon, Civil Service Coordinator
Omar Francia, IT Systems Administrator

CALL TO ORDER

Chair Andy Mormon called the Commission meeting to order at 9:05 a.m.

PUBLIC COMMUNICATION: GENERAL

No members of the public signed up to speak on this item.

APPROVAL OF MINUTES

1. Approve the minutes from the Municipal Civil Service Commission regular meeting on September 12, 2022.

The minutes from the meeting of 9/12/2022 were approved on Commissioner Mullen's motion, Chair Umphress' second on a 3-0 vote.

STAFF BRIEFING

2. Staff briefing regarding the Municipal Civil Service Commissioner appointment process.
Matthew Chustz, with the Human Resources Department, addressed the Commission regarding the Commissioner appointment process.

DISCUSSION AND ACTION ITEMS

3. Discussion regarding the Municipal Civil Service Commissioner Appointment process.
The motion to elect Commissioner Andy Mormon as the Chair of the Municipal Civil Service Commission was approved on Commissioner Mullen's motion, Commissioner Umphress' second on a vote of 3-0.

4. Discussion and possible action on future meeting dates, times, and locations.
The motion to reschedule the December 4, 2023, special called meeting to Tuesday, December 5, 2023, was approved on Commissioner Umphress' motion, Commissioner Mullen's second on a vote of 3-0.

FUTURE AGENDA ITEMS

ADJOURNMENT

Chair Mormon adjourned the meeting at 9:27 a.m. without objection.

The minutes were approved at the April 10, 2023, meeting on Commissioner Mullen's motion, Commissioner Umphress' second on a 3-0 vote.