



***IMPACT FEE ADVISORY COMMITTEE  
SPECIAL CALLED MEETING MINUTES  
TUESDAY, DECEMBER 13, 2022***

The IMPACT FEE ADVISORY COMMITTEE convened in a SPECIAL CALLED meeting on TUESDAY, DECEMBER 13, 2022, at 6310 WILHELMINA DELCO DRIVE in Austin, Texas, and remotely via WEBEX.

COMMITTEE CHAIR TEHRANY called the IMPACT FEE ADVISORY COMMITTEE Meeting to order at 4:36 p.m.

Committee Members (CM) in Attendance: CHAIR Bobak Tehrany

Committee Members in Attendance Remotely: CM Chi Lee, CM Channy Soeur, CM Susan Turrieta

Committee Members Absent: CM Kris Bailey, CM Dick Kallerman, CM Lance Parisher

Staff in Attendance: Nathan Aubert (ATD), Lauren T. King (AW), Teresa Lutes (AW)

Staff in Attendance Remotely: Aurora Pizano (AW), Nam Nguyen (AW), Christina Romero (AW), Joseph Gonzales (AW)

**PUBLIC COMMUNICATION: GENERAL**

No speakers signed up or in attendance to speak.

**APPROVAL OF MINUTES**

1. Approve the minutes of the IMPACT FEE ADVISORY COMMITTEE (SPECIAL) MEETING on NOVEMBER 15, 2022.

**This item was postponed to the next meeting to allow staff to prepare and finalize minutes from the meeting of 11/15/2022.**

**DISCUSSION AND ACTION ITEMS**

2. Discussion and action on the water and wastewater Semi-Annual Impact Fee report for April 1, 2022, through September 30, 2022 as set forth in the functions of the advisory committee, Austin City Code and Chapter 395.058 of the Texas Local Government Code.

**The presentation was made by Nam Nguyen, Financial Manager, Austin Water.**

*Ms. Nguyen (Austin Water) provided an update of the semi-annual (April 2022 – September 2022) water and wastewater impact fee report. CM Lee asked if AW thought there was a reason behind the fee collection slowing down during this period. Several AW staff provided responses to CM Lee's question.*

**The motion to approve Austin Water Semi-Annual Impact Fee Report was approved on CM TURRIETA’S motion, CM SOEUR second, on a 4-0 vote. (CM BAILY, CM KALLERMAN, and CM PARISHER absent)**

3. Discussion and action on the proposed Austin Water Impact Fee for 2023.

**Lauren King, Supervising Engineer, Austin Water and Teresa Lutes, Managing Engineer, Austin Water presented on the fee proposal for 2023 and some of the changes being proposed.**

*Questions asked by several Committee Members and answered by several Austin Water staff members. Mostly clarification on why the increase in fees is being proposed, what the fees can be used on (capacity improvements vs. repair, etc.).*

*Ms. Lutes and Joseph Gonzalez, Austin Water spoke to the use of impact fees and the differences between maintenance and capacity improvement or expansion projects.*

**No action taken.**

### **FUTURE AGENDA ITEMS**

4. Discussion and possible action on future Impact Fee Advisory Committee meeting dates for 2022 and 2023.

*Ms. King (AW) identified the need for an updated Austin Water fee to begin stakeholder involvement to meet legal requirement of fee program.*

**Ms. King will send an email to correspond and decide at later date.**

**CHAIR TEHRANY adjourned the meeting at 5:18 p.m. without objection.**

**The minutes were approved at the 02/09/2023 meeting on COMMITTEE MEMBER TURRIETA’S motion, COMMITTEE CHAIR TEHRANY second on a (4-0) vote. CMs BAILEY, PARISHER, and SOEUR absent.**