



Recommendation for Action

File #: 23-1528, **Agenda Item #:** 12.

5/4/2023

Posting Language

Authorize negotiation and execution of a 24-month interlocal agreement with the Texas Department of Public Safety to provide criminal history reporting services for a total contract amount not to exceed \$144,000.

(Note: This contract is exempt from the City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program; therefore, no subcontracting goals were established.)

Lead Department

Human Resources Department.

Fiscal Note

Procurements under this interlocal agreement will not be made unless funds are available in appropriate departmental budgets.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512- 974-2991 or AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>> or to Mike Zambrano, at 512-974-3130 or Mike.Zambrano@austintexas.gov <<mailto:Mike.Zambrano@austintexas.gov>> .

Additional Backup Information:

The approval of this interlocal agreement with the Texas Department of Public Safety (TxDPS) will replace the previously approved agreement and allow the City to establish a contract to obtain criminal history reports.

Criminal Background Investigations (CBI) are conducted when required by City policy, state and federal law. CBIs may also be conducted for employees, top candidates, contractors, and volunteers who are in positions that directly work with or are in frequent contact with vulnerable populations and for positions that have financial responsibilities. The City is also required to verify criminal history for certain individuals on a routine basis.

This interlocal agreement will allow the City to use TxDPS for their cost effective and reliable services. Counties within the state of Texas are required to report criminal background case information to TxDPS on a timely basis. TxDPS and the Federal Bureau of Investigation (FBI) work in partnership to provide access to national criminal history records. The City is legislatively authorized via Texas Government Code 411.129 to use both TxDPS and FBI criminal records for employment, contracting and volunteer assignment purposes.