



HIV PLANNING COUNCIL

FINANCE/ALLOCATIONS AND STRATEGIC PLANNING/NEEDS ASSESSMENT COMMITTEE MEETING MINUTES *WEDNESDAY, MARCH 15, 2023*

The HIV PLANNING COUNCIL FINANCE/ALLOCATIONS AND STRATEGIC PLANNING/NEEDS ASSESSMENT COMMITTEE convened in a REGULAR meeting on WEDNESDAY, MARCH 15, 2023, at 6310 WILHELMINA DELCO DRIVE in Austin, Texas.

Committee Chair Barry Waller called the HIV PLANNING COUNCIL Meeting to order at 6:01 p.m.

Planning Council Members in Attendance: Barry Waller

Planning Council Members in Attendance Remotely: Kristina McClendon, Sharon Zaldivar Alatorre

PUBLIC COMMUNICATION: GENERAL

None

APPROVAL OF MINUTES

1. Approve the minutes of the HIV PLANNING COUNCIL FINANCE/ALLOCATIONS AND STRATEGIC PLANNING/NEEDS ASSESSMENT COMMITTEE MEETING on 2/15/2023

The minutes from the meeting of 2/15/2023 were approved with edits on Barry

Waller's motion, Sharon Zaldivar Alatorre second on an 3-0 vote. For: Barry Waller,

Kristina McClendon, Sharon Zaldivar Alatorre. Against: None. Abstain: None.

Absent: G.E. Loveless, Caitlin Simmons.

CONFLICT OF INTEREST DECLARATIONS

2. Members will declare conflict of interest with relevant agenda items, service categories, and/or service standards

None

STAFF BRIEFINGS

3. Introductions/Announcements

Interviews have started for the Planner role. The community forum organized by Collaborative Research will take place tomorrow. Next week is the HRSA site visit, and they will be meeting with the Executive committee.

4. Office of Support staff report

Update given by Jaseudia Killion. We are waiting on approval for the Adherence conference. We expect feedback from the site visit and information on a consumer advisory board sometime in April.

5. Administrative Agent (AA) report

Update given by Justin Ferrill. Expenditures are 79% expended through January, but this report does not include February expenditures and rapid reallocations. Most agencies are confident that their budgets have been 95% expended through the end of February. HRSA has given us a waiver if we are under 95% due to the effect of COVID on service expenditures. There will be a Part C site review in May.

DISCUSSION AND ACTION ITEMS

6. Discussion of Fiscal Year 2022 (FY22) Expenditures

All items of relevance discussed under AA report.

7. Discussion and approval of reallocations

None at this time.

8. Discussion of recommendations for Planning Council budget

Estimates for new conferences have been added. Governance/Membership will be looking at swag purchases next month and will send that request to Finance/Allocations. Reallocations may need to happen from the food category due to meeting attendance being more online. The consumer advisory board may be a good place to reallocate those funds.

9. Discussion of Priority Setting and Resource Allocation preparation

Training presentation and overview of last year's PSRA process given by Jaseudia Killion.

FUTURE AGENDA ITEMS

10. Workplan Calendar review

For next month, we will cover the PSRA data summary, voting on the PSRA process and data, Needs Assessment Year 2 deep dives, directives and rapid reallocation review.

ADJOURNMENT

Committee Chair Barry Waller adjourned the meeting at 6:59p.m. without objection.

The minutes were approved at the 4/19/2023 meeting on Kristina McClendon's motion, Barry Waller second on a (5-0) vote.