



MEMORANDUM

TO: Mayor and Council Members

FROM: José G. Roig, Interim Director, Development Services Department *JGR*

DATE: April 27, 2023

SUBJECT: Staff Update to Resolution No. 20221201-048 – Scale Site Plan Review for Three to Sixteen Residential Units

On December 1, 2022, Council approved [Resolution No. 20221201-048](#) directing staff to facilitate the creation of missing middle housing by scaling site plan review requirements for three to sixteen residential units, including adding triplexes and fourplexes to Residential Review and the creation of a new “Site Plan Lite” review for five to sixteen units. Staff were directed to return ordinances for triplexes and fourplexes by March 9, 2023, and for Site Plan Lite by June 1, 2023. Staff is requesting extensions of triplexes and fourplexes until June 30, 2023, and Site Plan Lite until October 27, 2023.

A proposed response to triplexes and fourplexes is undergoing interdepartmental review. Staff has prepared a draft response for Site Plan Lite but will need additional time to further develop the revised process to allow for stakeholder engagement and continued interdepartmental review and coordination.

A briefing to the Planning Commission is scheduled for April 25, 2023 on the staff response to triplexes and fourplexes as well as staff’s response to resolutions related to Accessory Dwelling Units (Resolution Nos. [20220609-062](#) and [20211209-064](#)). A briefing to the Housing and Planning Committee of Council on all resolutions related to zoning and subdivision is planned for May 2023, including a memorandum detailing the status of all pending resolutions.

Should you have questions or need additional information, please contact Brent Lloyd, Development Officer with Development Services Department at brent.lloyd@austintexas.gov.

cc: Interim City Manager Jesús Garza
Veronica Briseño, Assistant City Manager