



**COMMISSION ON AGING  
MEETING MINUTES**

**REGULAR MEETING  
WEDNESDAY, JANUARY 11<sup>TH</sup>, 2023**

The Commission on Aging convened a Regular Meeting at Austin City Hall, Boards and Commissions, 301 West 2<sup>nd</sup> Street, Austin, Texas, 78702 and remotely.

**Board Members in Attendance:** Chair, Janee Briesemeister, Vice Chair Amy Temperley, Emily De Maria Nicola, Erica Garcia-Pittman, Fred Lugo (entered dais 12:11pm), Jacqueline Angel, Martin Kareithi, Patricia Bordie, Peter Varteressian, Richard Bondi (entered dais 12:29pm), and Sally Van Sickle.

**Board Members not in Attendance:** Henry Van De Putte, Luz Lopez-Guerrero, and Martha Bauman.

**Staff in Attendance:** Kodjo Dodo, Nicole Howe, and Halana Kaleel, Austin Public Health.

**MEETING MINUTES**

**CALL TO ORDER:**

Vice Chair Temperley called the meeting to order at 12:07pm.

**PUBLIC COMMUNICATION: GENERAL**

The first 10 speakers who register to speak no later than noon the day before the meeting will be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

**None**

**APPROVAL OF MINUTES**

1. Approve the minutes of the November 12th, 2022, Special Called Commission on Aging Meeting (Vice-Chair Temperley).
  - The minutes from the meeting of November 12<sup>th</sup>, 2022, were approved on Commissioner Varteressian motion, Chair Briesemeister second on a 9-0 vote. Commissioners Van De Putte, Lopez-Guerrero, Bauman, Lugo, and Bondi were absent.
2. Approve the minutes of the December 14th, 2022, Regular Commission on Aging Meeting (Vice-Chair Temperley).
  - The minutes from the meeting of December 14th, 2022, were approved on Commissioner Varteressian motion, Chair Briesemeister second on a 9-0 vote. Commissioners Van De Putte, Lopez-Guerrero, Bauman, Lugo, and Bondi were absent.

**STAFF BRIEFINGS/ANNOUNCEMENTS**

3. Staff briefing regarding Age-Friendly Austin Update, Kodjo Dodo, Manager and Nicole Howe, Age Friendly Austin Program Coordinator, Planning and Evaluation Unit, Austin Public Health.
  - Update given on the Age Friendly Austin Survey and Staff Recruitment for Age Friendly.
  - New Age Friendly Austin intern Chelsea Pfeifer introduced herself to the Commissioners.

## **DISCUSSION ITEMS**

4. Discussion on the Quality of Life Townhalls-December 15th, January 11th, and January 14th (Vice-Chair Temperley and Jeremy Garza, City of Austin Equity Office).
  - First townhall on the 15<sup>th</sup> had low turnout and some minor technical difficulties, work has been done to make townhalls more accessible both in person and virtually.
  - Notes will be taken and sent out to all Commissions and townhall participants.
5. Discussion, update, and follow-up on the Commission on Aging Quality of Life Study and RFP (Vice-Chair Temperley and Garza).
  - Currently considering what to include in the RFP based on the scope of work and recommendations from past Quality of Life Studies.
  - Revised scope of work prepared by the Quality of Life Working Group was reviewed by the whole commission.
  - Audit done of aging services by the City of Austin will be considered when deciding where to focus for the Quality-of-Life Study as well as considering the major focus areas of Age Friendly Austin.
  - Work with other Commissions to see what they will be including in their Quality of Life Studies.
  - Some suggested items to be included in the Quality-of-Life Study:
    - Repeated Checkpoints
    - Power Analysis
    - Power Mapping
    - Quantitative and Qualitative Data Sharing
    - Past Data
    - Accessible Data
    - Ensure data ownership
6. Discussion on FY23-24 Budget Recommendation Cycle Planning and Engagement (Vice-Chair Temperley).
  - Budget Calendar sent out by the Joint Inclusion Committee was reviewed and discussed.
  - Commissioners suggested recommending a promotional budget for Age Friendly Austin.
7. Discussion on the Age-Friendly Austin Community Feedback Survey 2023 (Vice-Chair Temperley and Staff Liaison Halana Kaleel, Austin Public Health).
  - Support Staff Kaleel updated the Commission on survey distribution and response.

## **WORKING GROUP/COMMITTEE UPDATES**

8. Discussion and briefing from the Working Group on Working Groups (Chair Briesemeister)
  - Workgroup has been focusing on being transparent about the goals and purposes of Workgroups.
  - Age Friendly Workgroups will be reestablished in February 2023.

## **FUTURE AGENDA ITEMS**

ATX Bike Roll Presentation (February 2023)

Project Connect Update (Pending)

City of Austin Demographer Presentation (Pending)

City of Austin Intergovernmental Office Presentation (Pending)

## **ADJOURNMENT:**

Vice Chair Temperley adjourned the meeting at 1:32pm without objection.

**The minutes were approved at the February 8<sup>th</sup>, 2023, meeting on Commissioner Garcia-Pittman motion, Commissioner Van Sickle second on a 10-0 vote.**