



## Recommendation for Action

---

**File #:** 23-1900, **Agenda Item #:** 26.

6/1/2023

---

### **Posting Language**

Authorize an amendment to a contract for human immunodeficiency virus professional services with Collaborative Research LLC, to increase the amount by \$468,000 for a revised total contract amount not to exceed \$666,000.

[Note: This contract was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C (Minority Owned and Women Owned Business Enterprise Procurement Program). For the services required for this contract, there were no subcontracting opportunities; therefore, no subcontracting goals were established].

### **Lead Department**

Financial Services Department.

### **Client Department(s)**

Austin Public Health.

### **Fiscal Note**

Funding in the amount of \$78,000 is available in the Operating Budget of Austin Public Health Special Revenue Fund. Funding for the remaining contract term is contingent upon available funding in future budgets.

### **Purchasing Language:**

Contract Amendment.

### **For More Information:**

Direct questions regarding this Recommendation for Council Action to the Financial Services Department - Central Procurement at: [FSDCentralProcurementRCAs@austintexas.gov](mailto:FSDCentralProcurementRCAs@austintexas.gov) or 512-974-2500.

### **Additional Backup Information:**

The contract is for the assessment of the comprehensive system of human immunodeficiency virus (HIV) care to develop recommendations for refining and enhancing the system and improve the quality of monitoring for recipients of Ryan White-funded HIV services. This professional services agreement will meet the Health Resources and Services Administration (HRSA) HIV/AIDS Bureau Ryan White Program expectation to monitor sub-recipients of the City's Part A, Part C, Housing Opportunities for Persons with AIDS, Coronavirus Aid, Relief, and Economic Security Act, and Ending the HIV Epidemic grants.

Additional expenditure authorization is needed on the contract to cover all activities required by HRSA. The increased contract authority will enable the City to continue receiving the technical assistance and support needed to meet all HRSA program and grant requirements and policies.

If this proposed amendment is not approved, the City risks not meeting HRSA grant requirements, and may

---

lose funding for life saving services for recipients in the community.

**Contract Detail:**

<b>Contract Term</b>	<b>Length of Term</b>	<b>Current Contract Authorization</b>	<b>Requested Additional Authorization</b>	<b>Revised Total Authorization</b>
Initial Term	6 mos.	\$ 66,000		\$ 66,000
Extension Option 1	1 yr.	\$ 66,000	\$234,000	\$300,000
Optional Extension 2	1 yr.	\$ 66,000	\$234,000	\$300,000
<b>TOTAL</b>	<b>2.5 yrs.</b>	<b>\$ 198,000</b>	<b>\$468,000</b>	<b>\$666,000</b>

**Note:** Contract Authorization amounts are based on the City's estimated annual usage.