

**MUNICIPAL CIVIL SERVICE COMMISSION  
MEETING MINUTES**

**Monday, May 8, 2023**



**MUNICIPAL CIVIL SERVICE COMMISSION  
MINUTES**

**REGULAR MEETING  
MONDAY, MAY 8, 2023**

The Municipal Civil Service Commission convened in a regularly scheduled meeting on Monday, May 8, 2023, at the Human Resources Department, Learning & Research Center (LRC) 5202 E. Ben White Blvd., Suite 500, Austin, TX 78741.

**Commissioners in Attendance:**

Andy Mormon, Chair  
Kevin Mullen  
John Umphress

**Commissioners Absent:**

McKenzie Frazier, Vice Chair  
Kavita Gupta

**Staff in Attendance:**

Matthew Chustz, Municipal & Civil Service Manager  
Jennifer Stanko, Municipal Civil Service Coordinator  
April Roberts, Municipal Civil Service Coordinator  
Sarah Williams, Civil Service Coordinator  
Omar Francia, IT Systems Administrator

**CALL TO ORDER**

**Chair Andy Mormon called the Commission meeting to order at 9:04 a.m.**

**PUBLIC COMMUNICATION: GENERAL**

**None**

**APPROVAL OF MINUTES**

1. Approve the minutes from the Municipal Civil Service Commission regular meeting on April 10, 2023.

**The minutes from the meeting of April 10, 2023, were approved on Commissioner Mullen's motion, Chair Umphress' second on a 3-0 vote.**

**PUBLIC HEARINGS**

2. Conduct a hearing on the appeal filed by Henry Robinson regarding their Discharge from the Parks and Recreation Department.  
**A hearing was conducted on the appeal filed by Henry Robinson regarding their Discharge from the Parks and Recreation Department.**
3. Deliberate in open session or closed session, pursuant to 551.074 of the Texas Government Code (personnel exception), on the appeal filed by Henry Robinson regarding their Discharge from the Parks and Recreation Department.  
**Chair Mormon recessed the Municipal Civil Service Commission meeting to go to closed session at 3:51 p.m.**

**The Commission deliberated in closed session on the appeal filed by Henry Robinson regarding their Discharge from the Parks and Recreation Department.**

**Closed session ended, and Chair Mormon called the Municipal Civil Service Commission meeting back to order at 4:50 p.m.**

4. Possible action and decision on the appeal filed by Henry Robinson regarding their Discharge from the Parks and Recreation Department.

**The motion by Commissioner Umphress failed due to the lack of a second.**

**The motion to grant Henry Robinson’s appeal, rescind the Discharge and restore Henry Robinson to his position, and issue the lesser level disciplinary action of an unpaid Disciplinary Suspension beginning the date of discharge until the date of the hearing (February 8, 2023 – May 8, 2023), and issue a six (6) month Disciplinary Probation beginning the date of his reinstatement, during which time he would be required to take cultural sensitivity, anti-discrimination and leadership development training was approved on Commissioner Mullen’s motion, Commissioner Umphress’ second, on a vote of 2-1. Those members voting aye were: Commissioners Umphress and Mullen. Those voting nay were: Chair Mormon.**

**DISCUSSION AND ACTION ITEMS**

5. Discussion regarding Municipal Civil Service Commissioner appointment process.  
**Discussion was held.**
6. Discussion and possible action regarding election of Vice-Chair of the Municipal Civil Service Commission.  
**The motion to elect Commissioner Kevin Mullen as the Vice Chair of the Municipal Civil Service Commission was approved on Commissioner Umphress’ motion, Chair Mormon’s second on a vote of 3-0.**

**FUTURE AGENDA ITEMS**

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7. Discussion and possible action on future meeting dates, times and locations.  
**Discussion was held.**

**ADJOURNMENT**

**Chair Mormon adjourned the meeting at 5:24 p.m. without objection.**

The minutes were approved at the May 22, 2023, meeting on Commissioner Umphress' motion, Commissioner Fraizer's second on a 4-0 vote.