HIV PLANNING COUNCIL
REGULAR MEETING MINUTES
MONDAY, APRIL 24, 2023

The HIV PLANNING COUNCIL convened in a REGULAR meeting on MONDAY, APRIL 24, 2023, at 6310 WILHELMINA DELCO DRIVE in Austin, Texas.

Chair Barry Waller called the HIV PLANNING COUNCIL Meeting to order at 6:05p.m.

Planning Council Members in Attendance: Barry Waller
Planning Council Members in Attendance Remotely: Tarik Daniels, Glenn Crawford (non-voting), Rocky Lane (non-voting), G.E. Loveless, Sharon Zaldivar Alatorre

PUBLIC COMMUNICATION: GENERAL

None

APPROVAL OF MINUTES

1. Approve the minutes of the HIV PLANNING COUNCIL REGULAR MEETING on 3/27/2023

The minutes from the meeting of 3/27/2023 were approved on Barry Waller's motion, Tarik Daniels second on a 4-0 vote. For: Barry Waller, Tarik Daniels, G.E. Loveless, Sharon Zaldivar Alatorre. Abstain: None. Absent: Caitlin Simmons, Steph Adler (member emeritus status), Jonathan Garcia, Nel-Marinel Hernandez, Kristina McRae-Thompson.

CONFLICT OF INTEREST DECLARATIONS

2. Members will declare conflict of interest with relevant agenda items, service categories, and/or service standards

Tarik Daniels – medical case management, non-medical case management, peer support, community health worker, medical transportation, linguistic services, medical

case management MAI, health insurance premium cost sharing assistance, emergency financial assistance.

STAFF BRIEFINGS

3. Introductions/Announcements
   Nathalia Delgadillo is the new planner for the Office of Support.

4. Office of Support Staff Report
   Update given by Jaseudia Killion. The Adherence conference was approved and travel plans are in progress. Conferences and events can be submitted to staff via the Survey Monkey link provided.

5. Part B Report
   Update given by Sharon Zaldivar Alatorre. New contracts have gone out and are awaiting signatures. A competitive request for proposal will be released this summer. The allocations for State services will be sent out soon. For FY22, the grant funds are underspent overall.

6. Administrative Agent Report
   Update given by Jaseudia Killion. At the end of FY22, we were about 92% expended. There will most likely be carryover to the next year.

DISCUSSION AND ACTION ITEMS

7. Training on Priority Setting and Resource Allocation cycle
   Presentation given by Jaseudia Killion.

8. Discussion and approval of Priority Setting and Resource Allocation process
   The committee recommendation to approve the PSRA process was approved on a 4-0 vote. For: Barry Waller, Tarik Daniels, G.E. Loveless, Sharon Zaldivar Alatorre. Abstain: None. Absent: Caitlin Simmons, Steph Adler (member emeritus status), Jonathan Garcia, Nel-Marinel Hernandez, Kristina McRae-Thompson.

   The committee recommendation to approve the PSRA data needs was approved on a 4-0 vote. For: Barry Waller, Tarik Daniels, G.E. Loveless, Sharon Zaldivar Alatorre.

Abstain: None. Absent: Caitlin Simmons, Steph Adler (member emeritus status), Jonathan Garcia, Nel-Marinel Hernandez, Kristina McRae-Thompson.

9. Discussion and approval of Needs Assessment in-depth analysis

   Tabled until full analysis available.

10. Discussion of Integrated Plan

    Tabled until feedback available.

11. Discussion and approval of committee recommendation for swag purchases and Planning Council Budget

    The committee recommendation to approve the swag purchase was approved on a 4-0 vote. For: Barry Waller, Tarik Daniels, G.E. Loveless, Sharon Zaldivar Alatorre. Abstain: None. Absent: Caitlin Simmons, Steph Adler (member emeritus status), Jonathan Garcia, Nel-Marinel Hernandez, Kristina McRae-Thompson.

12. Discussion of STAR Awards and World AIDS Day timeline

    Overview given by Deena Rawleigh. If interested in joining the work group, please contact the Office of Support. Planning Council has no notes on the timeline at this time.

13. Discussion of HIV Caucus

    Overview given by Jaseudia Killion. Caucus will be available to all HIV programs and providers for advisory and other needs, but will most likely be housed under HIV Planning Council. A work group may be established to help launch the caucus. Committee will continue to discuss reallocating budget to fund caucus.

COMMITTEE UPDATES

14. Governance/Membership and Care Strategies Committee

    Update given by Deena Rawleigh. Committee discussed the STAR Awards/WAD timeline and would like to encourage members to join the working group which begins in May. We reviewed the current directives and are planning to discuss directives that can address funding of care at the next meeting. We started discussion of an HIV Caucus and will continue to discuss it in future meetings. We selected a few swag items

for PRIDE and sent our recommendations to Finance/Allocations for further discussion.

15. Executive Committee

    Update given by Barry Waller. Committee discussed site visit from HRSA, overview of bylaws and PSRA process.

16. Finance/Allocations and Strategic Planning/Needs Assessment Committee

    Update given by Barry Waller. Committee discussed update from AA on fiscal issues, presentation on HIV Caucus, Planning Council budget, PSRA process and data needs, and directives policy and current directives.

FUTURE AGENDA ITEMS

17. Discussion of Workplan Calendar

    Tabled.

ADJOURNMENT

Chair Barry Waller adjourned the meeting at 7:20p.m. without objection.

The minutes were approved at the 5/24/2023 meeting on Caitlin Simmons' motion, Sharon Zaldivar Alatorre second on a (5-0) vote.