



**AIRPORT ADVISORY COMMISSION (AAC)  
REGULAR MEETING  
MINUTES  
April 12, 2023**

The Airport Advisory Commission convened in a regular meeting on April 12, 2023 at 6310 Wilhelmina Delco Dr. Room 1406 Austin, Texas.

**Vice-Chair Wendy Todd called the regular meeting to order at 3:07 p.m.**

**Commissioners in Attendance:**

Eugene Sepulveda, Chair	Raymond Young	Scott Madole
Wendy Price Todd, Vice-Chair	Bakari Brock	Patrick Rose
Raymond Young	Chad Ennis	

**Commissioners in Attendance Remotely:**

Jonathan Coon

**Commissioners Absent:**

Billy Owens  
Jeremy Hendricks, Secretary

**PUBLIC COMMUNICATION: GENERAL**

None

**INTRODUCTIONS**

Patrick Rose, Commissioner - Airport Advisory Commission  
Jason Alexander, Deputy Chief - Airport Affairs

## **APPROVAL OF MINUTES**

1. Approve the minutes of the regular AAC meeting on April 12, 2023.

The minutes from the meeting of March 8, 2023 were approved on Commissioner Brock's motion and Commissioner Ennis seconds on an 8-0-1-2 vote. Commissioner Owens and Hendricks were absent. Commissioner Rose abstained.

## **ACTION ITEMS**

2. Nomination and election of Airport Advisory Commission Secretary Patrick Rose for a one year term beginning May 1, 2023.

A motion to approve was made by Commissioner Brock; Commissioner Young seconded. Motion passed on a 9-0-0-2 vote. Commissioners Owens and Hendricks were absent.

3. Nomination and election of Airport Advisory Commission Vice-Chair Bakari Brock for a one year term beginning May 1, 2023.

A motion to approve was made by Commissioner Todd; Commissioner Young seconded. Motion passed on a 9-0-0-2 vote. Commissioners Owens and Hendricks were absent.

4. Nomination and election of Airport Advisory Commission Chairwoman Wendy Price-Todd for a one year term beginning May 1, 2023.

A motion to approve was made by Commissioner Madole; Commissioner Brock seconded. Motion passed on a 9-0-0-2 vote. Commissioners Owens and Hendricks were absent.

## **STAFF BRIEFINGS**

5. February 2023 Financial Results presented by Rajeev Thomas, Deputy Chief - Finance.
6. Air Service Update presented by Jamy Kazanoff, Air Service Development.
7. Journey with AUS (AUS AEDP/Capital Improvement Program) presented by Lyn Estabrook, Division Manager, Planning and Development.
8. Update of the Barbara Jordan Terminal West End Expansion, presented by Lyn Estabrook, Division Manager Planning and Development.
9. Update regarding increase contract authorization for AEDP architect HNTB, presented by Lyn Estabrook, Division Manager, Planning and Development.

## **DISCUSSION/ACTION ITEMS**

10. Authorize an amendment to the contract for construction services for the Barbara Jordan Terminal Optimization with Hensel Phelps Construction Co., in the amount of \$89,000,000 for a revised total contract amount not to exceed \$135,000,000.

[Note: This contract was awarded in compliance with 49 CFR Part 26 DBE Procurement Program by meeting the goals with 2.28% DBE participation].

A motion to approve was made by Commissioner Ennis; Commissioner Young seconded. Motion passed on a 9-0-0-2 vote. Commissioners Owens and Hendricks were absent.

11. Authorize negotiation and execution of a contract to provide communications cable infrastructure maintenance and repair services, with Brymer Communication Services, LLC, for a term of five years in an amount not to exceed \$2,500,000.

[Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established.]

A motion to approve was made by Commissioner Ennis; Commissioner Madole seconded. Motion passed on a 8-0-1-2 vote. Commissioners Owens and Hendricks were absent. Commissioner E. Sepulveda recused.

## **DISCUSSION/ACTION ITEMS**

12. Review of Actions of City Council at the March 23, 2023 meeting

- Authorize execution of a construction contract for the Airport Expansion and Development Program Building Demolition project with STR Constructors, LLC, in the amount of \$3,482,852 plus a \$522,428 contingency, for a total contract amount not to exceed \$4,005,280.

Approved on consent

13. Review of Commission Recommendations and Actions to discuss with appointing City Council Member.

- Introduction of Patrick Rose and Jason Alexander
- Commission Officers  
Wendy Price Todd – Chair  
Bakari Brock – Vice-Chair

Patrick Rose – Secretary

- Update on the West Gate expansion; commission has requested revenue and pay back of loans.

### **FUTURE AGENDA ITEMS**

- ABLE agreement update
- South Terminal Schedule
- Auditor report in regards to the resignation of Jacqueline Yaft
- Sunflower Program update

### **NEXT REGULAR MEETING**

The next regular meeting of the AAC is scheduled for Wednesday, May 10, 2023.

### **ADJOURNMENT**

**Chair E. Sepulveda adjourned the meeting at 4:34 p.m. without objection.**

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For more information on the Airport Advisory Commission, please contact Tracy Thompson at [tracy.thompson@flyaustin.com](mailto:tracy.thompson@flyaustin.com).

**The minutes were approved at the 5/10/2023 meeting on Commissioner Rose's motion, Commissioner Young second on a 6-0-0-1 vote with Commissioner Brock absent.**