



**AIRPORT ADVISORY COMMISSION (AAC)  
REGULAR MEETING  
MINUTES  
May 10, 2023**

The Airport Advisory Commission convened in a regular meeting on May 10, 2023 at 6310 Wilhelmina Delco Dr. Room 1405 Austin, Texas.

**Vice-Chair Wendy Todd called the regular meeting to order at 3:07 p.m.**

**Commissioners in Attendance:**

Wendy Price Todd, Chair

Patrick Rose, Secretary

**Commissioners in Attendance Remotely:**

Jonathan Coon            Jeremy Hendricks

Chad Ennis

Raymond Young

**Commissioners Absent:**

Bakari Brock, Vice-Chair

**PUBLIC COMMUNICATION: GENERAL**

None

**INTRODUCTIONS**

Jim Smith, Interim Chief Executive Officer – Department of Aviation

## **APPROVAL OF MINUTES**

1. Approve the minutes of the regular AAC meeting on April 12, 2023.

The minutes from the meeting of April 12, 2023 were approved on Commissioner Rose's motion and Commissioner Young seconds on a 6-0-0-1 vote. Commissioner Brock was absent.

## **STAFF BRIEFINGS**

2. March 2023 Financial Results presented by Rajeev Thomas, Deputy Chief - Finance.
3. Air Service Update presented by Jamy Kazanoff, Air Service Development.
4. Journey with AUS update presented by Somer Shindler, Chief Development Officer.
5. AUS AEDP/Capital Improvement Program Active Projects Update provided by Lyn Estabrook, Division Manager, Planning and Development.
6. Overview of Journey with AUS – Industry Day event held on April 19, 2023 presented by Somer Shindler, Chief Development Officer.
7. Hidden Disabilities Sunflower Program presented by Ramonika Carr, Division Manager, Guest Services.
8. Update regarding status of litigation related to the Concession and Lease Agreement for the South Terminal Facility provided by Tracy Thompson, Chief Officer – Administrative and External Affairs.
9. City of Austin Office of the City Auditor report related to Jacqueline Yaft, former AUS CEO provided by Tracy Thompson, Chief Officer – Administrative and External Affairs.

## **DISCUSSION/ACTION ITEMS**

10. Authorize an amendment to a contract for architectural and engineering services for the Airport Principal Architect/Engineer, with HNTB Corporation, to increase the amount by \$27,000,000, for a revised total contract amount not to exceed \$52,000,000.

A motion to approve was made by Commissioner Young; Commissioner Hendricks seconded. Motion passed on a 6-0-0-1 vote. Commissioner Brock was absent.

- 11. Authorize negotiation and execution of amendments to six retail food and beverage concession lease agreements with Brazos Concessions Co./Salt Lick Joint Venture; AUS Plus Retail, LLC; DNC AUS Plus F&B, LLC; Paradies Lagardere @ AUS, LLC; News and Gift Shops International-Austin Joint Venture; and Host International, Inc., to extend the term of these agreements by four years, provide additional enhancements to product offerings, and require additional capital investments.

A motion to approve was made by Commissioner Rose; Commissioner Hendricks seconded. Motion passed on a 6-0-0-1 vote. Commissioner Brock was absent.

- 12. Authorize negotiation and execution of a contract for enterprise security information and event management software products and services with DeSpain & Associates, Inc d/b/a DAI Source, for a term of three years in an amount not to exceed \$440,000.

A motion to approve was made by Commissioner Young; Commissioner Rose seconded. Motion passed on a 6-0-0-1 vote. Commissioner Brock was absent.

- 13. Discussion and possible action on facilitating informal working relationship between the Environmental Commission and the Airport Advisory Commission – Requested and presented by Airport Advisory Commission member Raymond Young.

Motioned failed

- 14. Discussion and possible action on a recommendation by the Airport Advisory Commission to Project Connect, Austin Transit Partnership, and CapMetro about the updated light rail options for public consideration and feedback – Requested and presented by Airport Advisory Commission member Bakari Brock.

No action taken

**DISCUSSION ITEMS**

- 15. Review of Actions of City Council at the April 20, 2023 meeting

Authorize an amendment to the contract for construction services for the Barbara Jordan Terminal Optimization with Hensel Phelps Construction Co., in the amount of \$89,000,000 for a revised total contract amount not to exceed \$135,000,000.  
[*approved on consent*]

**FUTURE AGENDA ITEMS**

**NEXT REGULAR MEETING**

The next regular meeting of the AAC is scheduled for Wednesday, June 14, 2023.

## **ADJOURNMENT**

**Chair Wendy Price Todd adjourned the meeting at 4:35 p.m. without objection.**

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For more information on the Airport Advisory Commission, please contact Tracy Thompson at [tracy.thompson@flyaustin.com](mailto:tracy.thompson@flyaustin.com).

**The minutes were approved at the 6/14/2023 meeting on Commissioner Rose's motion, Commissioner Madole second on a 7-0-0-1 vote with Commissioner Young absent.**