



# City of Austin

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Austin Parks and Recreation Department  
200 South Lamar Boulevard, Austin, Texas 78704

June 21, 2023

Jesus Aguirre  
Waterloo Greenway Conservancy  
1111 Red River Street  
Austin, Texas 78701

Subject: Funding Letter for The Palm Park SD – DD Phase Plan  
CIP Project No. 12861.003

Dear Mr. Aguirre:

The City of Austin (City) will contribute an amount not to exceed **\$371,383** toward the Palm Park Schematic Design and Design Development scope of work (Phase Plan). The total not to exceed amount will be paid for by Park and Recreational Department funding sources. In accordance with Section 10.01 (Project Disbursement Fund Account) of the 2014 Joint Development Agreement between the City of Austin (City), Waller Creek Local Government Corporation, and Waterloo Greenway Conservancy (Conservancy), based upon the review of invoices submitted to the City for completed work, the City will deposit its contribution to the Project Disbursement Fund in the amount necessary to support timely payment for the City's respective portion. Deposits to the Project Disbursement Fund will be made upon approval of each invoice. The Project Disbursement Fund Account will be managed by the Conservancy and payments to Michael Van Valkenburgh Associates, Inc. and associated sub-consultants will be the sole responsibility of the Conservancy. Any request for change will require an amendment to the approved project and require approval of the Proposing Party and the Responding Party.

The funding provided by the City is via the voter-approved 2012 Bond Program – Proposition 14 in the Parks and Recreational Department capital budget. Utilization of voter-approved bond program funds must be only for programs and projects included in the proposition language as well as for expenses allowed by accounting rules associated with long-term debt. As such, all invoices submitted for the Phase Plan must only be for services that maintain the City's compliance with these restrictions. Invoices submitted by the Conservancy will be reviewed to ensure alignment with both restrictions on uses of funds as well as the agreed upon scope of work for the Phase Plan.

Sincerely,



[Steven Linett \(Jun 20, 2023 18:17 CDT\)](#)

Steven Linett, Capital Improvement Program Manager  
Parks and Recreation Department  
512-974-9321