



**AIRPORT ADVISORY COMMISSION (AAC)
REGULAR MEETING
MINUTES
January 11, 2023**

The Airport Advisory Commission convened in a regular meeting on January 11, 2023 at 301 W. 2nd Street, Austin, Texas.

Chair E. Sepulveda called the regular meeting to order at 3:01 p.m.

Commissioners in Attendance:

Eugene Sepulveda, Chair
Wendy Price Todd
Jeremy Hendricks

Raymond Young
Vicky Sepulveda
Chad Ennis

Commissioners in Attendance Remotely:

Jonathan Coon
Bakari Brock

Billy Owens

Commissioners Absent:

Scott Madole
Ernest Saulmon

PUBLIC COMMUNICATION: GENERAL

- Amanda Carrillo
- Lauren Ice
- Andrea Nichols

APPROVAL OF MINUTES

1. Approve the minutes of the AAC special called meeting on December 12, 2022.

The minutes from the meeting of December 12, 2022 were approved on Commissioner Hendricks motion and Commissioner V. Sepulveda seconds on a 9-0-0-2 vote. Commissioners Madole and Saulmon were absent.

STAFF BRIEFINGS

2. November 2022 Financial Results presented by Rajeev Thomas, Deputy Chief Finance Officer.
3. Air Service Update presented by Jamy Kazanoff, Air Service Development.
4. Journey with AUS (AUS Capital Improvement Program) presented by Somer Shindler, Chief Development Officer.
5. Overview of January 19, 2023 Airport Open House presented by Somer Shindler, Chief Development Officer.

Somer Shindler stated there will be an April and October Industry Day.

6. Overview of Marketing, Communications and Community Engagement Support for Journey with AUS presented by Sam Haynes, Acting Public Information & Marketing Manager and Edward Campos, Director of Small and Minority Business Resources (SMBR).

DISCUSSION AND ACTION ITEMS

7. Update regarding SMBR Contracting goals for Journey with AUS presented by Somer Shindler, Chief Development Officer, and Edward Campos, Director of Small and Minority Business Resources (SMBR)
8. Update regarding Workers Defense Fund Coordination at AUS presented by Somer Shindler, Chief Development Officer
9. Authorize negotiation and execution of a contract to provide communications, community engagement and marketing support with Eis Design Inc., for a term of five years in an amount not to exceed \$2,500,000.

[Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2- 9C (Minority Owned and Women Owned Business Enterprise Procurement Program) and subcontractor goals were applied to the solicitation. The subcontracting goals were exceeded, and the resulting contract will include 20.00% MBE and 7.25% WBE participation].

Item was approved on Commissioner Hendricks motion and Commissioner V. Sepulveda seconds on a 9-0-0-2 vote. Commissioners Madole and Saulmon were absent.

Staff noted that the community engagement experience was assessed and Eis Design Inc. scored the highest for this qualification as well as on the entire matrix.

10. Authorize negotiation and execution of a contract with Crowd Vision USA Co. d/b/a Crowd Vision for the Airport Checkpoint Queue Monitoring System, for a term of five years in an amount not to exceed \$710,000.”

[Note: The City of Austin Purchasing Department provided a Certificate of Exemption reflecting that this procurement was exempt from the competitive solicitation based on the criteria that this system is available from only one source because of patents, copyrights, secret process, or natural monopolies. Sole source contracts are exempt from the City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program; therefore, no subcontracting goals were established.]

Item was approved on Commissioner V. Sepulveda’s motion and Commissioner Young seconds on a 9-0-0-2 vote. Commissioners Madole and Saulmon were absent.

Ghizlane Badawi explained this item was an expansion of the censoring system which was reviewed months prior.

11. Review of actions of City Council at the December 8, 2022 regular meeting and at the special called meeting on December 21, 2022
 - None

12. Review of Commission recommendations and actions to discuss with appointing City Council Member.

1) AUS is operating as a 20 million passenger facility that was built for 15.8 million

2) Nov 2019-2022 AUS has went from 189 to 257 daily departures

3) January Airport open house has been scheduled for January 19, 2023

4) CEO, Jacqueline Yaft and PIO Acting Manager, Sam Haynes assured the commissioners that the Eis contract is supplementing the community outreach approach

5) SMBR is planning a program similar to the Greater Corridors participation plan

6) Presentation on the Better Builder Program indicated projects not in compliance that are being attended immediately and will give ongoing updates on the program

FUTURE AGENDA ITEMS

NEXT REGULAR MEETING

The next regular meeting of the AAC is scheduled for February 8, 2023 at 3:00 PM.

ADJOURNMENT

Chair E. Sepulveda adjourned the meeting at 5:00 p.m. without objection.

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Tracy Thompson at tracy.thompson@flyaustin.com.

The minutes were approved at the 2/08/2023 meeting on Commissioner Hendricks's motion, Commissioner Price second on a 7-0-1-2 vote with Commissioner Scott abstaining.