



**AIRPORT ADVISORY COMMISSION (AAC)  
REGULAR MEETING MINUTES  
MARCH 8, 2023**

The Airport Advisory Commission convened in a regular meeting on March 8, 2023 at 6310 Wilhelmina Delco Dr. Room 1405 Austin, Texas.

**Chair E. Sepulveda called the regular meeting to order at 3:04 p.m.**

**Commissioners in Attendance:**

Eugene Sepulveda, Chair	Scott Madole
Wendy Price Todd, Vice-Chair	Chad Ennis
Jeremy Hendricks, Secretary	

**Commissioners in Attendance Remotely:**

Jonathan Coon	Bakari Brock
Billy Owens	Raymond Young

**Commissioners Absent:**

V. Sepulveda	Ernest Saulmon
--------------	----------------

**PUBLIC COMMUNICATION: GENERAL**

- Jocelyn Vokes – Austin Transit
- Lauren Ice
- Amanda Garcia Carrillo

**CALLED TO ORDER AT 3:05 P.M.**

**APPROVAL OF MINUTES**

1. Approve the minutes of the AAC regular meeting on February 8, 2023.

The minutes from the meeting of February 8, 2023 were approved on Commissioner Todd's motion and Commissioner Hendricks seconds on a 9-0-0-2 vote. Commissioner Owens and Saulmon were absent.

## **DISCUSSION/ACTION ITEMS**

2. Authorize execution of a construction contract for the Airport Expansion and Development Program Building Demolition project with STR Constructors, LLC, in the amount of \$3,482,852 plus a \$522,428 contingency, for a total contract amount not to exceed \$4,005,280.

[Note: This contract will be awarded in compliance with the requirements of 49 CFR Part 26 (Disadvantaged Business Enterprise Program) and City Code Chapter 2-9A (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 26.87% DBE]

A motion to approve was made by Commissioner Ennis; Commissioner Hendricks seconded. Motion passed on a 7-0-2-2 vote. Commissioners Todd and Owens abstained with Commissioners V. Sepulveda and Saulmon absent.

3. Discussion of Fuel Storage Facility Update Part 2 – AUS Initiatives and Fuel Storage Facility Monitoring Overview presented by Tracy Thompson, Chief Administrative and External Affairs Officer, Somer Shindler, Chief Development Officer and Kane Carpenter, Manager Environmental Services.

## **STAFF BRIEFINGS**

4. Resignation of Jacqueline Yaft as AUS CEO and the Appointment of Jim Smith as AUS Interim CEO.
5. Update - Possible Runway Incursion and Overflight at AUS on February 5, 2023.
6. Journey with AUS (AUS Capital Improvement Program) presented by Somer Shindler, Chief Development Officer.
7. Status of litigation proceedings related to the Concession and Lease Agreement for the South Terminal facility.
8. Overview of the Outdoor Public Area of the Barbara Jordan Terminal presented by Mookie Patel, Chief Business and Finance Officer.
9. January 2022 Financial Results presented by Will Mack, Operating Budget Supervisor.
10. Air Service Update presented by Jamy Kazanoff, Air Service Development.

## **DISCUSSION ITEMS**

11. Review of Actions of City Council at the February 9, 2023 meeting
  - Authorize negotiation and execution of a contract for the Airport Checkpoint Queue Monitoring System with CrowdVision Inc. d/b/a WirelessWerx Inc. for a term of five years in an amount not to exceed \$710,000. *Approved on consent*
12. Review of Commission Recommendations and Actions to discuss with appointing City Council Member.
  - Two public speakers expressed unhappiness about the lack of community engagement for mitigation of visual impact for participation in the Green Team.
  - Review of the fuel farm development, specifically the eight council directives.
  - The environmental review and update to the jet fuel farm. The Chair expressed concerns about the lack of aggressiveness on water monitoring and the dismissiveness about any one that accessed to non-registered wells for drinking water.
  - The NTSB preliminary report was reviewed, and the need to audit or confirm public safety resources was expressed, also questions of the delay of the airport surface detection equipment system (ASDE).
  - Request capacity analysis for physical and safety, both ground and air, and noted the need for more mobility impaired assistance.

## **FUTURE AGENDA ITEMS**

13. Airport Advisory Commission Officer Elections

## **NEXT REGULAR MEETING**

The next regular meeting of the AAC is currently scheduled for Wednesday, April 12, 2023.

## **ADJOURNMENT**

Chair E. Sepulveda adjourned the meeting at 4:47 p.m. without objection.

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Tracy Thompson at [tracy.thompson@flyaustin.com](mailto:tracy.thompson@flyaustin.com).

**The minutes were approved at the 4/12/2023 meeting on Commissioner Brock motion, Commissioner Ennis second on a 7-0-1-2 vote with Commissioner Rose abstaining and Commissioners Hendricks, and Owens absent.**

Approved