

MBE/WBE and Small Business Enterprise Procurement Program Advisory Committee



MEETING MINUTES

June 6, 2023

*The MBE/WBE and Small Business Enterprise Procurement Program Advisory Committee convened in a regular meeting on **Tuesday, April 4, 2023**. Members attended both virtually and in-person at the City of Austin Permit and Development Center at 6310 Wilhelmina Delco Drive, Room 1215 in Austin, TX.*

CALL TO ORDER

Committee Vice-Chair, Ahmed Moledina called meeting to order at 5:40pm.

COMMITTEE MEMBERS IN ATTENDANCE:

In-Person: Ahmed Moledina (Vice-Chair)

Virtual: Reginald Worlds (Chair), Lena Banks, Schiller Liao, Terry Mitchell, Talan Tyminski

Absent: Erica Douglass

PUBLIC COMMUNICATION: GENERAL

- None

APPROVAL OF MINUTES

1. Approve the minutes from the MBE/WBE Advisory Committee Regular Meeting on January 10, 2023.
 - The minutes were considered for approval and approved on a motion by Committee Member, Schiller Liao and seconded by Committee Member, Reginald Worlds. Approved on a 6-0 vote.

DISCUSSION AND ACTION ITEMS

2. Discussion and appropriate action regarding the election of officers (Chair and Vice-Chair) including the override of the term limit provision for the Chair and Vice-Chair as noted in the By-Laws governing the MBE/WBE and Small Business Enterprise Procurement Program Advisory Committee, Article 4. Officers, Section (C).
 - Committee Chair, Reginald Worlds and Committee Member, Schiller Liao service terms will expire on May 1, 2023.
 - Committee members voted to elect Ahmed Moledina as the new Committee Chair. Approved on a motion by current Committee Chair, Reginald Worlds and seconded by Committee Member, Lena Banks. Approved on a 6-0 vote.
 - Committee members voted to elect Lena Banks as the new Committee Vice Chair. Approved on a motion by Committee Member, Lena Banks and seconded by Committee Member, Schiller Liao. Approved on a 6-0 vote.

- The new Chair and Vice-Chair will assume their new roles beginning May 1, 2023.
3. Briefing on the Final Report and Recommendations made by the Inclusive Procurement Working Group (IPWG).
 - SMBR Director, Edward Campos provided the update.
 - The final report outlined twenty recommendations discussed over the past year (narrowed down from over 40 recommendations). The recommendations were sent to Mayor and Council. SMBR has provided the final report for review and will present on the report in a future meeting. This item will remain on the agenda for upcoming meetings.
 4. Briefing on the draft proposed revisions to the MBE/WBE Procurement Program Ordinance.
 - SMBR Director, Edward Campos provided the update.
 - Working draft contains changes/recommendations from the Inclusive Procurement Working Group, the Disparity Study Consultant, Collette Holt, any City staff impacted by this ordinance and program.
 - Reviewed changes to the ordinance with the committee. SMBR will make changes recommended by the Committee.
 5. Authorize amendments to City Code Chapters 2-9A, 2-9B, 2-9C, AND 2-9D regarding Minority-owned and Women-owned Business Enterprise Procurement Program. (30 minutes)
 - Will be sent to City Council for adoption during the July 2023 meeting.
 - The amendments were considered for approval and approved on a motion by Committee Vice Chair, Ahmed Moledina and seconded by Committee Chair, Reginald Worlds. Approved on a 6-0 vote.

FUTURE AGENDA ITEMS

- Airport expansion project update from Aviation
- Progress of Convention Center update from Austin Convention Center
- Refinement of current MBE/WBE reports to include non-construction
- Final Report and Recommendations from the IPWG
- Ordinance program revisions
- Amendments to City code chapters 2-9A, 2-9B, 2-9C, and 2-9D

ADJOURNMENT

Committee Vice-Chair, Ahmed Moledina adjourned meeting at 7:42 pm without objection.

On June 6, 2023 the minutes for this meeting were approved on a motion by Committee Member, Lena Banks and seconded by Committee Vice Chair, Lena Banks on an 6-0 vote.