

Attendance Roster - XXX Commission	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19		
Commissioners													Excused	Unexcused
Mayor's appointee- Insert Name														
D1 - Insert Name														
D2- Insert Name														
D3- Insert Name														
D4- Insert Name														
D5- Insert Name														
D6- Insert Name														
D7- Insert Name														
D8- Insert Name														
D9- Insert Name														
D10- Insert Name														
For Boards/Commissions with more than 11 members, please include all vacant seats on this template														

Submit Quarterly Attendance Reports

Submit Attendance Report for 12/2022-02/2023

Submit Attendance Report for 03/2023-05/2023

Submit Attendance Report for 06/2023-08/2023

Submit Attendance report for 09/2023-11/2023

Key:

- Unexcused Absence (U)
- Excused Absence [E]
- Present (P)
- Vacant Position (X)

Note:

- Enter attendance records for Special Called meeting, but do not count towards a violation.
- Enter attendance records for meetings cancelled due to a lack of quorum, but do not count towards a violation.
- Please do not alter this template, except to add date columns/Commissioner rows.