



## MEMORANDUM

**TO:** Mayor and Council Members

**FROM:** Lauren Middleton-Pratt, Director, Planning Department

**DATE:** July 17, 2023

**SUBJECT:** **Postponement of Palm District Plan Item on July 20, 2023, City Council Agenda**

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Staff is requesting a postponement of the Palm District Plan item to September 14, 2023. Postponement will allow for correction of a City Council hearing notification issue.

As background, the Planning Commission held and closed the public hearing for the Palm District Plan on November 15, 2022. The City Council public hearing for the *Palm District Plan* was originally set for December 1, 2022, and was postponed to February 23, 2023, to May 18, 2023, and again to July 20, 2023, to allow time for the Planning Commission to consider and take action on the Palm District Plan. Because adoption of the *Palm District Plan* is an amendment to the *Imagine Austin Comprehensive Plan*, City Council cannot act on adoption prior to the Planning Commission making a recommendation and forwarding it to the City Manager.<sup>i</sup> Due to the City Council hearing notification issue, Planning Commission took action at their meeting on July 11, 2023, to postpone their discussion and possible action on the Palm District Plan to July 25, 2023.

If you have any questions, please contact Lauren Middleton-Pratt at 512-974-1827 or [lauren.middleton-pratt@austintexas.gov](mailto:lauren.middleton-pratt@austintexas.gov) or Stevie Greathouse at 512-974-7226 or [stevie.greathouse@austintexas.gov](mailto:stevie.greathouse@austintexas.gov).

cc: Jesús Garza, Interim City Manager  
Veronica Briseño, Assistant City Manager

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<sup>i</sup> Article X, Planning, of the City Charter states that the Planning Commission shall "Review and make recommendation to the council on all amendments to the comprehensive plan or element or portion thereof." It also sets the transmittal process for the comprehensive plan and/or amendments from the Planning Commission to the City Council: "The planning commission shall forward the proposed comprehensive plan or element or portion thereof to the city manager, who shall thereupon submit such plan, or element or portion thereof, to the council with recommendations thereon. The council may adopt, or adopt with changes or amendments, the proposed comprehensive plan or element or portion thereof, after at least one public hearing. The council shall act on such plan, element or portion thereof, within sixty (60) days following its submission by the city."