



**DOWNTOWN AUSTIN COMMUNITY COURT ADVISORY BOARD
REGULAR CALLED MEETING
MINUTES
MARCH 24, 2023**

The DOWNTOWN AUSTIN COMMUNITY COURT ADVISORY BOARD convened in a REGULAR CALLED meeting on 24, MARCH 2023, at 505 BARTON SPRINGS RD in Austin, Texas.

Chair Lea Downey Gallatin called the DOWNTOWN AUSTIN COMMUNITY COURT ADVISORY BOARD Meeting to order at 8:07 a.m.

Board Members/Commissioners in Attendance: *Lea Downey Gallatin, Chair; Sylvia Alvarado*

Board Members/Commissioners in Attendance Remotely: *Jason English; Nicole Golden; Jocelyn Schwartz, Roy Woody, Kate Garza*

PUBLIC COMMUNICATION: GENERAL

- None

APPROVAL OF MINUTES

1. Approve the minutes of the DOWNTOWN AUSTIN COMMUNITY COURT ADVISORY BOARD REGULAR MEETING on JANUARY 20, 2023.

The minutes from the meeting of January 20, 2023 were approved on Board Member Jocelyn Schwartz motion, Board Member Sylvia Alvarado second on a (6-0) vote.

AUSTIN HOMELESSNESS SYSTEM FEEDBACK

2. Individuals sharing first-hand account regarding their experiences being served through Austin's homelessness system. Speakers signed up prior to the meeting being called to order will be allowed a three-minute allotment to provide their feedback to the Board.

- None

DISCUSSION ITEMS

3. Status of DACC operations (Downey Gallatin/) – Robert Kingham, Interim Court Administrator, Downtown Austin Community Court (DACC)

- Robert Kingham – Interim Court Administrator
 - Roy Woody, a new board member, is introduced.
 - Bill Mills, a new assistant manager, and Jesus Garza, a new city manager, have been appointed.
- Jennifer Sowinski– Clinical Operation manager
 - Daily walk-ins are handled by triage case manager, Bailey, the volume is high that we are going to add a 2nd person. We have two individuals that work half day shifts. All case managers are rotated through triage to assist.
 - There are 233 clients on the waitlist as of Tuesday.
 - As a result of vouchers, we have gotten over the last two years, we have decreased it by roughly 100. ECHO was able to target some of our clients higher on the list.
 - On March 6th, a new initiative involving people with warrants was launched. Mandy is assigned to this program.
 - Walk-ins are seen for 30 minutes by a triage; approximately sixty per day. The triage case manager, Bailey, handles daily walk-ins; but, due to the demand, a second person will be added. Two of our employees perform half-day shifts, all case managers rotate through triage.
- Kate Ballew – Clinical Case Manager
 - The Rapid Rehousing program received ARPA funding on January 1. There were thirty-seven clients from the ESG program and nineteen of the thirty-seven clients are housed.
 - There are five case managers and one supervisor working for the Emergency Shelter Grants (ESG) program.
- Community Services
 - A system is in place to track work orders.
 - If the project is large, they work closely with code.
 - Control unauthorized dumping.
 - Coordinate with defendants who require community services.
 - The Violet KeepSake (VKS) program has relocated to the former municipal building, and there are currently about sixty users that on a daily basis. There are a hundred bins considered inactive which we hold for ninety days.

- Judge Coffey - Court Services
 - We handled 383 cases due to Prop B since March of last year.
 - 239 were from camping
 - 4 from solicitation
 - 83 from sit and lie
 - The new court management system still being worked on.
 - Due to less staff, we are seeing less on confirmation warrants.
 - There were 341 cases reported so far this year.
 - Since March of last year, we have dealt with 383 cases brought on by Prop B; 239 were from camping, 4 were from solicitation, and 83 were from lying down.
- Data maximation
 - Lauren Stott is leading this project and is honing on the more critical data elements that the community, department, and stakeholders are interested in.

DISCUSSION AND ACTION ITEMS

4. Election of new officers (Downey Gallatin). – Robert Kingham, Interim Court Administrator, Downtown Austin Community Court (DACC)
 - Lea Downey Gallatin was elected as Chair, Board Member Nicole Golden motion, Board Member Roy Woody second on a (6-0) vote.
 - Nicole Golden was elected as Vice-Chair, Board Member Sylvia Alvarado motion, Board Member Roy Wood second on a (6-0) vote.

Board member Kate Garza joined dais at 8:30am

5. FY 23-24 Budget Recommendations (Downey Gallatin) – Robert Kingham, Interim Court Administrator, Downtown Austin Community Court (DACC)
 - There aren't many changes from last year's budget recommendation.
 - The budget requests two managers, but the recommendation is that the court add twelve (12) more to assist with the waiting list.
 - Vehicle request is relatively sorted.
 - The Homeless Health and Wellness Center program has funding through 2024 and can be removed from this year's budget.
 - Board Member Nicole Golden motion, Board Member Sylvia Alvarado second on a (7-0) vote.
 - DACC will email a template and a link to our approved recommendation. The template should be used to get in touch with your council members. Use the first page to reach out to them and the second page is for appointee to fill the vacancies.

6. Geographic service area and adjudicated case types. (Downey Gallatin) – Robert Kingham, Interim Court Administrator, Downtown Austin Community Court (DACC)
- We don't currently have jurisdiction outside of our local area, thereby Prop B started the conversation of expansion. A working group can create a recommendation to make to the board.
 - Volunteers: Chair Lea Downey Gallatin, Judge Coffey, Board Member Jason English, Board Member Kate Garza, Robert Kingham and Laura Williamson.

ADJOURNMENT

Chair Lea Gallatin adjourned the meeting at 9:05 a.m. without objection.