



**REGULAR MEETING CODES AND ORDINANCE JOINT COMMITTEE**  
**WEDNESDAY, JULY 19, 2023**  
**DRAFT MINUTES**

**The Codes and Ordinance Joint Committee convened in a regular meeting on Wednesday, July 19, 2023, at 6:00 pm, Permitting and Development Center (PDC) – Room #2103, 6310 Wilhelmina Delco Drive, Austin, TX 78752**

**MEMBERS IN ATTENDANCE**

Claire Hempel (Chair)  
Alejandra Flores (Vice-Chair)  
Greg Anderson  
Awais Azhar  
Betsy Greenberg  
Felicity Maxwell  
Carrie Thompson

**City Staff in Attendance:**

Jordan Feldman, Planning Department  
Mark Walters, Planning Department  
Susan Watkins, Housing Department  
Lisa Rodriguez, Housing Department  
Riley Triggs, Capital Delivery Services Department  
Leslie Lilly, Watershed Protection Department

**CALL TO ORDER**

Chair Hempel called the meeting to order at 6:05pm with six members present. Commissioner Anderson joined the meeting at 6:14pm.

**PUBLIC COMMUNICATION: GENERAL**

Speakers signed up prior to the commencement of the meeting will be allowed to address their concerns regarding items not posted on the agenda.

No speakers signed up for public communication.

## **APPROVAL OF MINUTES**

1. Approval of the April 19, 2023, meeting minutes, the May 1, 2023, special called meeting minutes, and the June 15, 2022, meeting minutes.

**On Commissioner Flores's motion, Commissioner Azhar's second, the April 19, 2023, meeting minutes, May 1, 2023, special called meeting minutes, and June 15, 2022, meeting minutes were approved unanimously.**

## **DISCUSSION AND ACTION ITEMS**

2. **C20-2023-022 Barton Springs Bathhouse Site Specific SOS (Save Our Springs) Amendment:** Discussion and possible action on an ordinance to amend City Code Title 25-8 (Save Our Springs Initiative), as minimally required to address development related to the Barton Springs Bathhouse and associated improvements located within the Barton Springs Zone. City Staff: Leslie Lilly, Watershed Protection, (512) 535-8914, [Leslie.Lilly@austintexas.gov](mailto:Leslie.Lilly@austintexas.gov).

**Riley Triggs and Leslie Lilly presented. Commissioner Azhar moved to forward the staff recommendation to Planning Commission (PC). Commissioner Maxwell seconded and the motion passed on a 6-0-0 vote with Chair Hempel abstaining.**

3. **C20-2022-017 Tenant Notification and Relocation:** Discussion and possible action on an ordinance to amend City Code Sections 25-1-701, 25-1-711-714 and 25-1-717 updating tenant notification and relocation requirements in response to City Council Resolution 20221027-039. City Staff: Susan Watkins, Housing Department, (512) 978-1725, [Susan.Watkins@austintexas.gov](mailto:Susan.Watkins@austintexas.gov).

**Susan Watkins presented. Commissioner Greenberg moved to postpone the item to the next meeting on August 16<sup>th</sup>. Chair Hempel seconded. Commissioner Azhar moved to consider a substitute motion to approve staff's recommendation and forward the ordinance to PC; Commissioner Maxwell seconded. The substitute motion passed on a 5-0-2 vote with Commissioners Greenberg and Flores abstaining.**

4. **C20-2023-015 Eliminate NPA Filing Deadlines:** Discussion and possible action on an ordinance to amend City Code Article 16: Neighborhood Plan Amendment ordinance to remove the February and July open filing period. City Staff: Mark Walters, Planning Department, (512) 974-7695, [Mark.Walters@austintexas.gov](mailto:Mark.Walters@austintexas.gov); and Maureen Meredith, Planning Department, (512) 974-2695, [Maureen.Meredith@austintexas.gov](mailto:Maureen.Meredith@austintexas.gov).

**Mark Walters presented. On Commissioner Azhar's motion, Vice Chair Flores's second, the motion to approve staff recommendations and forward the ordinance to PC passed unanimously.**

5. **C20-2021-001 UNO Sign Correction:** Discussion and possible action on an ordinance to amend City Code Section 25-10-133(H) to remove the prohibition on illuminated signs. City Staff: Mark Walters, Planning Department, (512) 974-7695, [Mark.Walters@austintexas.gov](mailto:Mark.Walters@austintexas.gov).

**Mark Walters presented. On Chair Hempel's motion, Commissioner Azhar's second, the motion to approve staff's recommendation passed on a 6-1-0 vote with Commissioner Thompson voting nay.**

6. **Annual Internal Review and Report.** Discussion and possible action on the Annual Internal Review and Report of the Codes and Ordinances Joint Committee completed by the Chair for the period from July 2022 through June 2023.

**On Commissioner Azhar's motion, Commissioner Greenberg's second, the motion to approve the Annual Review report with modifications passed unanimously.**

7. Discussion and possible action about rulemaking and a potential working group.

**On Chair Hempel's motion, Commissioner Thompson's second, a Working Group was proposed to examine and potentially propose new rules regarding meeting procedures. Commissioners Azhar, Flores and Greenberg volunteered to serve on the Working Group. The motion passed unanimously.**

## **DISCUSSION ITEMS**

8. **Update on Potential Upcoming and Current Code Amendments:** City Staff: Jordan Feldman, Planning Department, (512) 974-7288, [Jordan.feldman@austintexas.gov](mailto:Jordan.feldman@austintexas.gov).

**Jordan Feldman gave the update.**

## **FUTURE AGENDA ITEMS**

**Commissioner Greenberg requested the board to consider initiating the following code amendments:**

- February/July deadlines for requesting § 25-2-766.23 - AMENDMENTS TO STATION AREA PLAN.
- February deadline for requesting additional distance requirements in § 25-2-812 - MOBILE FOOD ESTABLISHMENTS.
- February deadline for requesting parking restrictions in § 12-5-29 - FRONT OR SIDE YARD PARKING

## **ADJOURNMENT**

Chair Hempel adjourned the meeting at 8:10 pm without objection.”

*The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Lisa Rodriguez at 512-974-3119 or [lisa.rodriguez@austintexas.gov](mailto:lisa.rodriguez@austintexas.gov), for additional information; the City receives and accepts Video Relay Service (VRS) calls from people who are Deaf or hard-of-hearing. For more information on the Codes and Ordinances Joint Committee, please contact Lisa Rodriguez at 512-974-3119 or [lisa.rodriguez@austintexas.gov](mailto:lisa.rodriguez@austintexas.gov)*