



## MEMORANDUM

**TO:** Todd W. Shaw, Chair &  
Planning Commission Members

**FROM:** Jordan Feldman, Principal Planner, Planning Department

**DATE:** August 22, 2023

**SUBJECT:** **Postponement of Item 10, Zoning Application Processes and Deadlines, on August 22, 2023, Planning Commission Agenda**

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Staff is requesting a postponement of Item 10, Zoning Application Processes and Deadlines code amendment (Case Number C20-2023-020), on the August 22, 2023, Planning Commission agenda to incorporate additional proposed code amendments that would align Neighborhood Plan Amendment deadlines with the proposed modifications to the zoning deadlines. Staff will also work to provide responses to questions from Planning Commission prior to the postponement date. Staff recommends postponement of this item to the September 26, 2023, Planning Commission meeting.

If you have any questions, please contact Jordan Feldman at 512-974-7288 or [Jordan.Feldman@austintexas.gov](mailto:Jordan.Feldman@austintexas.gov).