



**DESIGN COMMISSION
REGULAR MEETING
MINUTES
MONDAY, JUNE 26, 2023**

The Design Commission convened in a regular meeting on Monday, June 26, 2023, at the Permitting and Development Center, located at 6310 Wilhelmina Delco, Room 1405, in Austin, Texas.

Chair Weaver called the Design Commission Meeting to order at 6:01 p.m.

Board Members/Commissioners in Attendance:

*Jen Weaver, Chair
Josue Meiners, Vice Chair
David Carroll
Ben Luckens
Jon Salinas
Brendan Wittstruck*

Board Members/Commissioners in Attendance Remotely:

*Kevin Howard
Conners Ladner*

PUBLIC COMMUNICATION: GENERAL

None

APPROVAL OF MINUTES

1. Approve the minutes of the Design Commission regular meeting on May 22, 2023.
The minutes from the meeting of 05/22/2023 were approved on Commissioner Carroll's motion, Commissioner Salinas' second on a 7-0 vote. Vice Chair Meiners was off the dais. Commissioner Anstead, Commissioner McKinney, and Commissioner Rollason were absent.

STAFF BRIEFINGS

2. Staff briefing regarding Waterloo Greenway Phase II: The Confluence. Presented by Joel Lewis, Capital Delivery Services Department, Kristin Pipkin, Watershed Protection Department, and John Rigdon, Waterloo Greenway.
The presentation was made by Joel Lewis, Capital Delivery Services Department, Kristin Pipkin, Watershed Protection Department, and John Rigdon, Waterloo Greenway.

DISCUSSION AND ACTION ITEMS

3. Discussion and possible action to recommend to City Council whether the project Barbara Jordan Terminal Optimization, located at 3600 Presidential Boulevard, complies with the City Design and Sustainability Standards. Presented by Robert Mercado, Aviation Department.

Chair Weaver made a motion, seconded by Commissioner Wittstruck, that the project Barbara Jordan Terminal Optimization, located at 3600 Presidential Boulevard, complies with the City Design and Sustainability Standards, and to encourage the use of plants to enliven urban spaces, in reference to Urban Design Guideline PZ.12. The motion was approved on an 8-0 vote. Commissioner Anstead, Commissioner McKinney, and Commissioner Rollason were absent.

4. Discussion and possible action to recommend to City Council whether the project 5th and Trinity Hotel, located at 307 and 311 East 5th Street, complies with the Urban Design Guidelines for the City of Austin in accordance with [Land Development Code § 25-2-586 \(C\)\(1\)\(a\)\(ii\)](#). Presented by Richard Suttle, Armbrust and Brown, PLLC, and Gene Montezinos, PFVS Architects and Interiors, LLC.

The following motion was approved as amended on Chair Weaver's motion, Vice Chair Meniers' second on an 8-0 vote:

The project 5th and Trinity Hotel, located at 307 and 311 East 5th Street, does not comply with the Urban Design Guidelines for the City of Austin in accordance with [Land Development Code § 25-2-586 \(C\)\(1\)\(a\)\(ii\)](#). The proposed project could better address the following Urban Design Guidelines:

- **PZ.1 – Treat the Four Squares with Special Consideration**
- **B.2 – Provide Multi-Tenant, Pedestrian-Oriented Development at the Street Level**
 - **Consider employing higher occupancy uses for the first and second floors**
- **PS.10 – Provide Protection from Cars/Promote Curbside Parking**
- **B.4 – Encourage the Inclusion of Local Character**
 - **Consider including civic art to support the Mexican American Heritage Corridor on 5th Street to support AW.5. Incorporate Civic Art in Both Public and Private Development**
- **AW.7 – Avoid Historical Misrepresentations**
 - **Consider partial reuse of existing façade**

Commissioner Carroll introduced a friendly amendment to include the following Urban Design Guideline:

- **PS.6 – Enhance the Streetscape**
 - **Tenant space could connect outdoor space to Brush Square and building interior**

Commissioner Wittstruck introduced a friendly amendment to include the following Urban Design Guideline:

- **PS.6 – Enhance the Streetscape**
 - **Consider the accessibility and usability of the drop-off lane on 5th Street**

All friendly amendments were accepted without objection. This was accepted by the maker of the motion, Chair Weaver, and Vice Chair Meiners’, who seconded the motion. Commissioner Anstead, Commissioner McKinney, and Commissioner Rollason were absent.

5. Discussion and possible action to recommend to City Council whether the project 708 E. 12th Street, located at 708 East 12th Street, complies with the Urban Design Guidelines for the City of Austin in accordance with [Land Development Code § 25-2-586 \(C\)\(1\)\(a\)\(ii\)](#). Presented by Amanda Swor, Drenner Group, PC, Justin Short, STG Design, and Matt Drager, Collaborative V Design Studio.

The following motion was approved as amended on Chair Weaver's motion, Commissioner Wittstruck’s second on an 8-0 vote:

The project 708 E. 12th Street, located at 708 East 12th Street, does comply with the Urban Design Guidelines for the City of Austin in accordance with [Land Development Code § 25-2-586 \(C\)\(1\)\(a\)\(ii\)](#) and the project could additionally benefit from incorporating the following Urban Design Guidelines:

- **PS.4 – Reinforce Pedestrian Activity**
 - **Consider that the second-story mezzanine could have additional high-occupancy retail or public amenity space**
- **PS.11 - Screen Mechanical and Utility Equipment, along the I-35 frontage road**

Commissioner Carroll introduced the following friendly amendment:

- **Consider Great Streets principles in the treatment for pedestrians**

The friendly amendment was accepted without objection. This was accepted by the maker of the motion, Chair Weaver, and Commissioner Wittstruck, who seconded the motion. Commissioner Anstead, Commissioner McKinney, and Commissioner Rollason were absent.

6. Discussion and possible action on the membership of Working Groups.
- The motion to assign Commissioner Anstead to the Infrastructure Working Group was approved on Commissioner Carroll’s motion, Vice Chair Meiners’ second on an 8-0 vote. Commissioner Anstead, Commissioner McKinney, and Commissioner Rollason were absent.**

The motion to assign Commissioner Howard to the Streetscapes Working Group was approved on Commissioner Carroll's motion, Commissioner Wittstruck's second on an 8-0 vote. Commissioner Anstead, Commissioner McKinney, and Commissioner Rollason were absent.

WORKING GROUP/COMMITTEE UPDATES

7. Update from the Urban Design Guidelines Working Group regarding updates to the guidelines.
Update was given by Commissioner Carroll.
8. Update from representative on the Downtown Commission regarding last meeting.
Update was given by Staff on behalf of Commissioner Anstead. Commissioner Anstead was absent.
9. Update from representative on the Joint Sustainability Committee regarding last meeting.
Update was given by Commissioner Salinas.
10. Update from representative on the South-Central Waterfront Advisory Board regarding last meeting.
Update was given by Commissioner Ladner.

Chair Weaver adjourned the meeting at 8:27 p.m. without objection.

The minutes were approved at the 08/28/2023 meeting on Commissioner McKinney's motion, Commissioner Carroll second on an 8-0 vote.