



Recommendation for Action

File #: 23-2555, **Agenda Item #:** 26.

9/14/2023

Posting Language

Authorize negotiation and execution of a contract for substation relay panels with Control Panels USA Inc., for up to five years for a total contract amount not to exceed \$15,000,000.

[Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D (Minority Owned and Women Owned Business Enterprise Procurement Program). For the goods required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established].

Lead Department

Financial Services Department.

Client Department(s)

Austin Energy.

Fiscal Note

Funding in the amount of \$3,000,000 is available in the Capital Budget of Austin Energy. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Financial Services Department issued a Request for Proposals (RFP) 1100 DTB3021 for these goods. The solicitation was issued on April 24, 2023, and closed on May 23, 2023. Of the five offers received, the recommended contractor submitted the highest evaluated responsive offer. A complete solicitation package, including a log of offers received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=138194)
<https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=138194>.

For More Information:

Direct questions regarding this Recommendation for Council Action to the Financial Services Department - Central Procurement at: FSDCentralProcurementRCAs@austintexas.gov
<<mailto:FSDCentralProcurementRCAs@austintexas.gov>> or 512-974-2500. Respondents to the solicitation and their Agents should direct all questions to the Authorized Contact Person identified in the solicitation.

Council Committee, Boards and Commission Action:

August 14, 2023 - Recommended by the Electric Utility Commission on a 6-0 vote with Commissioners Bowen, Trostle, and White absent and two vacancies.

Additional Backup Information:

The contract will provide substation relay panels for Austin Energy. Relay panels are used to protect high voltage transmission lines, substation equipment, the distribution system of Austin Energy, and personnel working around critical assets within the substation.

An evaluation team with expertise in this area evaluated the offers and scored Control Panel U.S.A. Inc. as the best to provide these goods based on price, service-disabled veteran business enterprise, local preference, demonstrated applicable experience, solution, and delivery lead times.

Contract Detail:

<u>Contract Term</u>	<u>Length of Term</u>	<u>Contract Authorization</u>
Initial Term	2 yrs.	\$ 6,000,000
Optional Extension 1	1 yr.	\$ 3,000,000
Optional Extension 2	1 yr.	\$ 3,000,000
Optional Extension 3	1 yr.	\$ 3,000,000
TOTAL	5 yrs.	\$15,000,000

Note: Contract Authorization amounts are based on the City's estimated annual usage.