



Recommendation for Action

File #: 23-2564, **Agenda Item #:** 35.

9/14/2023

Posting Language

Authorize negotiation and execution of a contract for enterprise information management software products and services with The IQ Business Group, Inc., for a term of three years in an amount not to exceed \$2,200,000.

[Note: This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C (Minority Owned and Women Owned Business Enterprise Procurement Program). For the goods and services required for this procurement, there were no subcontracting opportunities; therefore, no subcontracting goals were established].

Lead Department

Financial Services Department.

Client Department(s)

Communications and Technology Management; Austin Energy.

Fiscal Note

Funding in the amount of \$547,000 is available in the Fiscal Year 2022-2023 Operating Budget of Communications and Technology Management. Funding in the amount of \$45,650 is available in the Fiscal Year 2022-2023 Operating Budget of Austin Energy. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

Multiple cooperative purchase programs were reviewed for these goods and services. The Financial Services Department has determined this contractor best meets the needs of the client departments to provide these goods and services required for the City.

For More Information:

Direct questions regarding this Recommendation for Council Action to the Financial Services Department - Central Procurement at: FSDCentralProcurementRCAs@austintexas.gov or 512-974-2500.

Additional Backup Information:

The contract will provide enterprise information management software products and services. OpenText software applications manage content or unstructured data for government agencies including management of large volumes of content, compliance with regulatory requirements, and mobile and online experience management. The City uses these capabilities to manage documents that are required to be made available to the public. This includes contract documentation and all Council related meeting postings, agendas, and determinations as well as all Board and Commission documents, agendas, and determinations. It also provides the searchable interface by which internal and external users can retrieve said documents and gives staff the ability to scan, upload, catalogue, and annotate the metadata of the documents.

The State of Texas Department of Information Resources cooperative is a cooperative purchasing association recognized under Texas procurement statutes. Cooperative associations, themselves or using a lead government, competitively solicit and award contracts that are eligible for use by other qualified state and local governments. Due to their substantial volumes, larger than any one government could achieve independently, cooperative contracts routinely include superior terms, conditions, and pricing. Use of cooperative contracts also results in lower administrative costs and time savings.