



**Austin-Travis County Food Policy Board
July 10, 2023**

MEETING MINUTES

The Austin-Travis County Food Policy Board (ATCFPB) convened on Monday July 10th at the City of Austin Permitting and Development Center, 6310 Wilhelmina Delco Dr, Room 1406, Austin, TX 78752.

Board Members in Attendance:

Andrea Abel, Lisa Barden, Joi Chevalier, Frances Deviney, Larry Franklin, Cecilia Hogan, Karen Magid, Kacey Hanson

Board Members Absent:

Mark Bethell, Adrian Lipscombe, Rosamaria Murillo, Sari Vatske

Staff in Attendance:

Edwin Marty (City of Austin), Amanda Rohlich (City of Austin), Jess Mullen (City of Austin)

CALL TO ORDER

Chair Joi Chevalier called the meeting to order at 6:08 p.m.

PUBLIC COMMUNICATION

Carlos Soto, Community Advancement Network,

APPROVAL OF MINUTES FROM APRIL MEETING

1. Board Member Karen Magid motioned to approve the meeting minutes with Board Member Andrea Abel seconding the motion. Minutes passed pending minor edits on an 7-0 vote.

PRESENTATIONS

2. Good Food Purchasing Program and Institutional Food Procurement, Marissa Bell, Dietician and Marketing Coordinator, Lake Travis Independent School District and Diego DiVerde, Director of Sales, Greener Pastures Chicken ([see back-up for slides](#))
 - a. Will be advocating through Food Planning Process for values-based procurement (VBP), the practice of making purchasing decisions based off our shared values
 - b. Karen Magid: issue areas are still getting defined. Encouraging the coalition to get involved in food planning across the issue area groups and sectors.
 - c. Andrea Abel: How can the board work with the coalition to support? Policy commitment to serve as model and/or advocating to adopt a framework to measure success and a budgetary ask from this
3. Community Investment Budget FY2024, Daniela Silva, Equity Action ([see back-up for slides](#))
 - a. What was the outcome of the previous Community Investment Budget

Larry Franklin joined dais at 6:52 pm

DISCUSSION ITEMS

3. Review board members' meetings with City and County officials – Karen Magid ran into former board member Sharon Mays, who now serves as Chief of Staff for Council Member Natasha Harper Madison, at an event and were discussing the Charitable Feeding Organization permitting process.
4. Review prior board recommendations and discuss City and County budget opportunities - no updates
5. Board vacancies, appointments, and reappointments – three vacancies (County Comm. Gomez and Howard, and one COA mayoral appointment)
6. Discussion of Strategic Planning and desired goals and outcomes for the session to take place. August 21, 2023. Potluck and scheduled from 5-8 pm. Plan to focus in on two main objectives or priorities for the board, recognizing that one of the board's goal is food planning. This meeting will be in-person only. There will be some prework assignments: review timeline for budget and review timeline for food planning.
7. Discussion of Annual Internal Review and Report. Joi Chevalier will be authoring this report. Board Members please send email by end of this week including a series of bullets that your group has worked on from June 2022 - June 2023, copy Vice-Chair Lisa Barden and Amanda Rohlich.

DISCUSSION AND ACTION ITEMS

8. Discussion and take possible action on Joint Sustainability Committee meeting and appoint a new liaison, Frances Deviney.
 - a. Presentation from Equity Action on Community Investment Budget. JSC voted to add name on groups supporting the CIB.
 - b. Heard from COA Telework Sustainability Task Force – asking the city to take more time to research and look into environmental impact of the updates to the telework policy.
 - c. Green workforce looking for partners (especially new orgs and BIPOC serving organizations) providing small grants to organization to get word out about job opportunities.
 - d. Larry Franklin self-nominated to serve as liaison to the JSC. Frances Deviney motions to nominate Larry Franklin and Lisa Barden seconding. Larry Franklin's appointment passed on an 8-0 vote. Karen Magid will continue to serve as the alternate as needed.
9. Discussion and take possible action on Food Planning, Karen Magid (Community Advisory Committee liaison for ATCFPB)
 - a. Charter Action Team will be reviewing the charter to guide the CAC in the food planning process with the CAC tomorrow for possible adoption
 - b. Issue Area Group Action Team conducted a SWOT analysis of food system and is discussing cross cutting themes. Once defined, will be doing work to recruit members to the Issue Area Groups
 - c. Equity Action Team will work to develop equity framework and tool that will be used to evaluate goals, strategies, actions that come from Issue Area Groups.
 - d. Community Engagement. The board can use future meetings to both inform and gather feedback from community on food planning process. How do we consider implementation of the plan? What structures need to exist to implement the plan?

10. Discussion and take possible action on Improved Food Access for People in Need, Kacey Hanson, Andrea Abel, Lisa Barden
 - a. Andrea Abel brought forth a recommendation for Supporting Food Access in Travis County. Karen Magid made a motion to discuss and approve the recommendation. Karen Magid offered a friendly amendment to approve the recommendation pending minor updates with Lisa Barden seconding. The board passed the recommendation with amendments on a 7-0 vote.
 - i. Suggestion to update data
 - ii. Suggestion to add clarification to fourth whereas regarding budget shortfall
 - iii. Suggestion to clarify that this is increase to operational budget

Cecilia Hogan left the dais at 7:51 pm

11. Discussion and take possible action on Food Recovery, Lisa Barden –talking to Austin Resource Recovery to update the Zero Waste Business Rebate to prioritize food waste recovery. Working with Emily Rios at ARR on these amendments.
12. Discussion and take possible action on a letter to City Council and City Manager from the Emergency Preparedness, Including Resilience Hubs Working Group, Lisa Barden -- HSEM provided presentation to board last month. No set definition of resilience hubs at City but City is working with the staff at those locations. They will be announcing those locations soon. Resilience Mini Grants are live – deadline August 4th.
[Austintexas.gov/resilience](https://austintexas.gov/resilience)
13. Discussion other board activities not included in previous updates
14. Review Board Member Assignments
 - a. All Board Members, please send email by Friday, July 14th including a series of bullets that you as an individual or you working group has worked on from June 2022 - June 2023. Please email Joi Chevalier, copying Lisa Barden and Amanda Rohlich
 - b. Frances Deviney will connect Larry Franklin to the Joint Sustainability Committee staff liaison
 - c. Amanda Rohlich will reach out to City Clerk to alert staff of Larry Franklin's appointment to serve as liaison to Joint Sustainability Committee
 - d. Larry Franklin to send Amanda Rohlich information about his film screening to share with other board members
 - e. Andrea Abel to reach out to Amanda Rohlich to discuss meeting in a box opportunity
 - f. Andrea Abel to make amendments to the approved Recommendation and share updated version with staff who will share with full board and City Clerk
 - g. Amanda Rohlich to post June meeting audio to Boards and Commissions page
 - h. All Board Members to bring potluck item to next meeting and do prework for strategic planning

FUTURE AGENDA ITEMS

15. Discussion and scheduling of future agenda items

ADJOURNMENT

Vice-Chair Joi Chevalier adjourned the meeting at 8:00 pm

The minutes were approved at the August 21, 2023, meeting on Board Member Karen Magid's motion, Board Member Andrea Abel's second with a 9-0 vote.