



## Recommendation for Action

**File #:** 23-2738, **Agenda Item #:** 25.

9/21/2023

### **Posting Language**

Authorize negotiation and execution of a contract for a walk-in freezer and installation services with Pasco Brokerage Inc. d/b/a Pasco Brokerage in an amount not to exceed \$120,240.

[Note: This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D (Minority Owned and Women Owned Business Enterprise Procurement Program). For the goods and services required for this procurement, there were no subcontracting opportunities; therefore, no subcontracting goals were established].

### **Lead Department**

Financial Services Department.

### **Client Department(s)**

Forensic Science Department.

### **Fiscal Note**

Funding is available in the Fiscal Year 2022-2023 Operating Budget of the Forensic Science Department.

### **Purchasing Language:**

Multiple cooperative purchase programs were reviewed for these goods and services. The Financial Services Department has determined this contractor best meets the needs of the Forensic Science Department to provide these goods and services required for the City.

### **For More Information:**

Direct questions regarding this Recommendation for Council Action to the Financial Services Department - Central Procurement at: [FSDCentralProcurementRCAs@austintexas.gov](mailto:FSDCentralProcurementRCAs@austintexas.gov) or [512-974-2500](mailto:FSDCentralProcurementRCAs@austintexas.gov).

### **Additional Backup Information:**

The contract is for the purchase of a walk-in freezer and installation services for the Forensic Science Department, Evidence Unit. The Evidence Unit is responsible for the secure storage of evidence in the department's possession. This equipment will primarily store DNA evidence seized or collected by the Austin Police Department. Existing freezer storage in the evidence warehouse is near maximum capacity and this equipment will increase the department's allotted space to store future DNA evidence.

The Texas Association of School Boards, Inc. (BuyBoard) cooperative is a cooperative purchasing association recognized under Texas procurement statutes. Cooperative associations, themselves or using a lead government, competitively solicit and award contracts that are eligible for use by other qualified state and local governments. Due to their substantial volumes, larger than any one government could achieve independently, cooperative contracts routinely include superior terms, conditions, and pricing. Use of cooperative contracts also results in lower administrative costs and time savings.

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This is a new contract. If the City is unable to secure a contract, the City may lose its capacity to store future DNA evidence. The inability to provide proper storage could place DNA evidence at risk of degradation and jeopardize the integrity of the criminal justice process.