## ORDINANCE NO.

## AN ORDINANCE ESTABLISHING COMPENSATION AND BENEFITS FOR THE MUNICIPAL COURT CLERK; AND REPEALING PART 1 OF ORDINANCE NO. 20220915-051.

## BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:

**PART 1.** The council establishes the following compensation and benefits for the municipal court clerk, Mary Jane Grubb:

- (A) Annual salary of <u>\$188,531.20</u> paid in accordance with normal payroll practices.
- (B) The municipal court clerk shall receive the following benefits:
  - (1) choice of medical and dental plans currently offered to City employees;
  - (2) mandatory participation in the Employees' Retirement System, with a City subsidy equivalent to that provided City employees;
  - (3) annual physical examination, with the City reimbursing the clerk for up to \$500 for co-payments not covered by health plan;
  - (4) group term life insurance of one times annual salary;
  - (5) optional supplemental group term life insurance and dependent coverage currently offered to City employees;
  - (6) short-term disability insurance as provided in the benefits package for City employees;
  - (7) optional long-term disability insurance as provided in the benefits package for City employees;
  - (8) sick leave, accruing at a rate of 8 hours per month with no maximum accrual limit;
  - (9) vacation leave, accruing at a rate of 1.92 days per month (23 days per year) with a maximum accrual limit of 400 hours and limited to 240 hours pay-out upon separation of employment;
  - (10) paid holidays as designated by the council, with three additional personal holidays of the clerk's choosing;

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37 38		<ul><li>(11) wireless telephone allowance of up to \$43.86 each pay period (equivalent to \$1,140.36 annually), subject to applicable taxes;</li></ul>			
39 40				in accordance with City's Personnel Policies,	
41 42		<ul> <li>(13) professional counseling through the Employee Assistance Program a provided in the benefits package for City employees;</li> </ul>			
43 44 45		(14)		in the City's FLEXTRA program and in on programs as provided in the benefits package	
46	PART 2. Part 1 of Ordinance No. 20220915-051 is repealed.				
47 48 49 50 51 52 53	<b>PART 3.</b> This ordinance takes effect the same date that pay adjustments for the City's non-sworn workforce become effective under the budget for the 2023-2024 fiscal year. The compensation and benefits established in this ordinance beyond the first day of the first pay period for fiscal year 2023-2024 are contingent upon their funding in the City's 2023-2024 budget. Part 1 of this ordinance shall cease to have effect on the last day of the last pay period for fiscal year 2023-2024. This ordinance does not create a definite term of employment for the municipal court clerk.				
54 55 56 57 58	PASSED A	PASSED AND APPROVED			
58 59			, 2023	8Kirk Watson	
60				Mayor	
61 62					
63	APPROVE	E <b>D:</b>		ATTEST:	
64 65			Anne L. Morgan City Attorney	Myrna Rios City Clerk	
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