



**THE LIBRARY COMMISSION  
MINUTES**

**SPECIAL CALLED MEETING  
28, July 2023**

**The Library Commission convened in a Special Called Meeting on Monday, August 28, 2023, at the Willie Mae Kirk Branch Library, 3010 Oak Springs Drive, in Austin, Texas.**

Chair Smith called the Board Meeting to order at 6:00 p.m.

**Commission Members in Attendance:** Mark Smith, Chair, Lynda Infante Huerta, Vice-Chair, Courtney Rosenthal, Victoria Vogel, Sheila Mehta, Megan Davis, Andrea Herrera Moreno

**Commission Members Absent:** Kezia Frayjo, Melanie Haupt, Christina Masters

**Public Communication: General**

None

**APPROVAL OF MINUTES**

**1. Approval of minutes from the June 26, 2023, regular meeting**

The minutes of the June 26, 2023, regular meeting were called for approval on Commission Member Infante Huerta's motion and Commission Member Rosenthal's second on a 6-0 vote. Commission Members Haupt, Masters and Freyo absent.

**2. Approve the minutes of the library commission special called meeting on July 8, 2023.**

The minutes of the July 8, 2023, special called meeting were called for approval on Commission Member Infante Huerta's motion and Commission Member Mehta's second on a 6-0 vote. Commission Members Haupt, Masters and Frayjo absent.

**STAFF BRIEFINGS**

**3. Staff briefing regarding Austin Public Library's Community Service Coordinators, by Tamara Goheen, Community Services Coordinator, Zack Shlachter, Community Services Coordinator, Melissa J Sanchez, Community Services Program Manager.**

The presentation was made Tamara Goheen, Community Services Coordinator, Zack Shlachter, Community Services Coordinator, Melissa J Sanchez, Community Services Program Manager.

Chair Smith called for the creation of a working group including, Commission Members, Infante Huerta, Davis and Herrera Moreno, to study areas where there is an unmet need in historically unserved segments of the population and what the barriers to service are, and what role the library commission can play in supporting and bring forward a recommendation to a future commission meeting.

4. Staff briefing regarding the Austin Public Library's FY24 Budget, by Wendy Harrison, Austin Public Library Financial Manager II.

The presentation was made by Wendy Harrison, Austin Public Library Financial Manager II.

### DISCUSSION ITEMS

5. Discussion regarding a review of the July 8, 2023, special called meeting.

Discussion was held regarding the July 8, 2023, special called meeting.

6. Discussion regarding Library Commission outreach and community engagement opportunities

Discussion was held regarding Library Commission outreach and community engagement opportunities.

7. Discussion of the August Director's Report covering public programming highlights, facilities, and APL priorities.

The presentation was made by Roosevelt Weeks, Director of Libraries

### FUTURE AGENDA ITEMS

Homelessness Outreach  
Library marketing in September  
Facilities Update in September  
Broadband  
Library programming in October  
Enhanced Library Cards Update

**Adjournment:** Chair Smith adjourned the meeting at 7:44 p.m. without objection.

*The minutes of the August 28, 2023, regular meeting were approved at the September 25, 2023, meeting on Commission Member Masters' motion and Vice Chair Infante Huerta's second on a 6-0 vote. Commission Members Mehta, Frayjo and Vogel absent.*