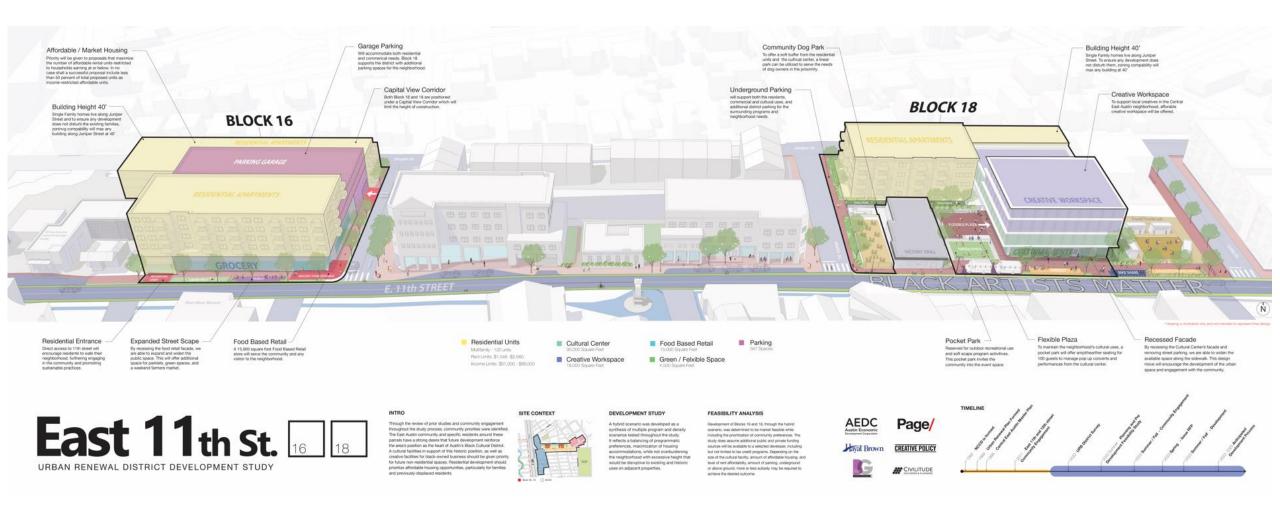


Implementing inclusive and equitable public development services as a non-profit partner to the City of Austin

September 28, 2023 Urban Renewal Board

## **Updated Pre Development Analysis**



## **Evaluation Committee Scope/Timeline/Role**

- Scope of Evaluators (post staff evaluation of compliance):
  - Evaluate proposals in Phase I and II
  - Recommend shortlist, and then Finalist to the Urban Renewal Board.
- Role of Committee/Evaluation Process
  - Committee will represent various viewpoints (Urban Renewal, Technical Expertise, and Community) and will
    work from their respective points of view to evaluate proposals.
  - Committee will review all proposals with an equal and consistent amount of time/mindset, assuring that each proposal is reviewed independently.
  - The Committee will be supported in training, and technical analysis from AEDC, AHFC and consultants.
  - The Committee will convene to address questions about proposals prior to finalize scoring.
- Timeline--Phase I—estimated 12 -16 hour commitment
  - Late October 2023: Training Session (1.5 hours)
  - November 2023: 2-Week Review to read proposals and do initial scoring/frame questions for discussion (Time varies, goal maximum 6-10 hours)
  - November-December 2023: Committee convening to review preliminary responses/questions/review with technical analysis (2.5 hours)
  - December 2023: Final Scoring/Final Notes on Submissions (1-2 hours, if needed)

Phase II estimated time is an additional 12-14 hours.

## **Example Evaluation Criteria Detail**

Each criteria would have something similar to guide the Committee in their scoring.

- Project Team: Past project experience of similar scope, size, quality aesthetic and construction were successfully completed
  - (submission requirements say up to 5 projects per primary team member with a total of 10 examples—completed or nearly completed)
  - Excellent: Respondent has successfully completed seven to ten projects of similar scope, size, quality aesthetic and construction were successfully completed.
  - Acceptable: Respondent has successfully completed **three to six** projects of similar scope, size, quality aesthetic and construction were successfully completed.
  - Marginal: Respondent has successfully completed **one to two** projects of similar scope, size, quality aesthetic and construction were successfully completed.
  - Unacceptable: Respondent has successfully completed **no** projects of similar scope, size, quality aesthetic and construction were successfully completed.