



**REGULAR MEETING of the  
AIRPORT ADVISORY COMMISSION (AAC)  
October 11, 2023 3:00 PM  
6310 WILHELMINA DELCO DR., ROOM 1405  
AUSTIN, TEXAS 78752**

*Some members of the Commission may be participating via videoconference.*

Livestream of the meeting will be available at ATXN1  
<https://www.austintexas.gov/watch-atxn-live>

Audio of the meeting will be available as an alternative to attending in person. Please email Ammie Calderon at [ammie.calderon@flyaustin.com](mailto:ammie.calderon@flyaustin.com) by Noon of the day of the meeting for dial-in details.

Public comment for general communication and for specific agenda items will be allowed in-person or remotely via telephone.

In person registration is available for speakers who sign up at the meeting location prior to the meeting being called to order. Registration to speak remotely is available for speakers who have provided an email to Ammie Calderon at [ammie.calderon@flyaustin.com](mailto:ammie.calderon@flyaustin.com), no later than Noon of the day before the meeting.

**CURRENT BOARD MEMBERS**

Wendy Price Todd, Chair  
Bakari Brock, Vice-Chair  
Patrick Rose, Secretary

Raymond Young  
Jeremy Hendricks  
Jonathan Coon

Chad Ennis  
Scott Madole  
Doyle Valdez

Fang Fang  
Jeff Eller

**AGENDA**

**CALL TO ORDER**

**PUBLIC COMMUNICATION: GENERAL**

Public communication for items not on the agenda.

The first 5 registered speakers will each be allowed a three minute allotment to address the Airport Advisory Commission on an item that is not posted on the agenda. Please see further instructions on registration above.

Public communication for items included in the agenda as a Discussion/Action item.

Registered speakers will each be allowed a three minute allotment to address the Airport Advisory

Commission on an item that is posted as a Discussion/Action item, but may not address the Airport Advisory Commission on an item posted as a Briefing. Please see further instructions on registration above.

### **APPROVAL OF MINUTES**

1. Approve the minutes of the AAC regular meeting on September 13, 2023.

### **STAFF BRIEFINGS**

2. August 2023 Financial Results presented by Rajeev Thomas, Deputy Chief, Finance.
3. Fiscal Year 2024 Grant Plan provided by Rajeev Thomas, Deputy Chief, Finance.
4. Air Service Update provided by Jamy Kazanoff, AUS Air Service Development.
5. Journey with AUS (AUS AEDP/Capital Improvement Program) Active Projects Update provided by Lyn Estabrook, Deputy Chief Development Officer, Planning and Development.

### **DISCUSSION/ACTION ITEMS**

6. Discussion and possible action to approve the Airport Advisory Commission meeting schedule for calendar year 2024.
7. Discussion and possible action to establish a working group of the Airport Advisory Commission, the designation of the working group members, and defining the task of making recommendations related to increasing the participation of Disadvantaged Business Enterprises for airport contracts – Requested and presented by Airport Advisory Commission Chair Wendy Price Todd and co-sponsor Commissioner Jeremy Hendricks.
8. Authorize negotiation and execution of a contract for facility management and labor services for the South Terminal at the Austin-Bergstrom International Airport with ClearedDirect LLC, for the term of November 1, 2023, through December 31, 2025, in an amount not to exceed \$9,009,375.
9. Authorize negotiation and execution of two multi-term cooperative contracts to provide generator maintenance, repair, and rental, with Clifford Power Systems Inc, for up to 61 months for a total contract amount not to exceed \$925,000.

### **DISCUSSION ITEMS**

10. Review City Council action at the September 14, 2023 meeting – [Item 4] Approve a resolution declaring the City of Austin’s official intent to reimburse itself from revenue bonds in an amount not to exceed \$544,788,638 for Austin-Bergstrom International Airport capital improvements. *Approved*

*on consent.*

11. Review City Council action at the September 14, 2023 meeting – [Item 101] Conduct a public hearing and consider an ordinance adopting an updated Austin-Bergstrom International Airport Master Development Plan. *Approved.*
12. Review City Council action at the September 21, 2023 meeting – [Item 33] Authorize an amendment to a contract for a technical baggage handling system advisor for the Austin-Bergstrom International Airport Terminal Centralized Baggage Handling System Design Criteria Manual Reissue with AECOM Technical Services Inc., to increase the amount by \$2,432,259 for a revised total contract amount not to exceed \$5,966,845. [Note: This amendment will be awarded in compliance with City Code Chapter 2-9A (Minority Owned and Women Owned Business Enterprise Procurement Program) and 49 CFR Part 26 (Disadvantaged Business Enterprise (DBE) Program). Current participation to date is 12.66% DBE]. *Approved on consent.*
13. Review City Council action at the September 21, 2023 meeting – [Item 34] Approve a resolution finding the use of the design-build method of contracting, as authorized by Subchapter G, Chapter 2269 of the Texas Government Code, is the project delivery method that provides the best value to the City for the following three Airport Expansion Development Program projects: AUS Central Utility Plant Relocation, West Garage - Lot B, Concourse B - Phase 1, and Tunnel System. (Note: MBE/WBE goals will be established prior to issuance of this solicitation). *Withdrawn per Changes and Corrections.*
14. Review City Council action at the September 21, 2023 meeting – [Item 35] Authorize negotiation and execution of a contract for engineering services for Austin-Bergstrom International Airport with CDM Smith, Inc., for a total contract amount not to exceed \$5,000,000. [Note: This contract will be awarded in compliance with City Code Chapter 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 7.32% MBE and 5.00% WBE participation]. *Approved on consent.*
15. Review City Council action at the September 21, 2023 meeting – [Item 42] Authorize an amendment to a contract for the Existing Terminal Centralized Baggage Handling System Upgrades Project with the Whiting-Turner Contracting Company, to increase the amount by \$83,808,109 for a total revised contract amount not to exceed \$256,863,723. [Note: This amendment will be awarded in compliance with City Code Chapter 2-9A (Minority Owned and Women Owned Business Enterprise Procurement Program) and 49 CFR Part 26 (Disadvantaged Business Enterprise Program (DBE)). Current participation to date is 5.66% DBE]. *Approved on consent.*
16. Review City Council action at the October 5, 2023 meeting – [Item 20] Approve a resolution finding the use of the design-build method of contracting, as authorized by Subchapter G, Chapter 2269 of the Texas Government Code, is the project delivery method that provides the best value to the City for the Airport Expansion Development Program: AU Central Utility Plant Relocation Project. (Note: MBE/WBE goals will be established prior to issuance of this solicitation). *Approved on consent.*

## **WORKING GROUP UPDATES**

17. Update from the Acceleration Working Group

## **FUTURE AGENDA ITEMS**

## **NEXT REGULAR MEETING**

The next regular meeting of the AAC is currently scheduled for Wednesday, November 8, 2023.

## **ADJOURNMENT**

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Tracy Thompson at [tracy.thompson@flyaustin.com](mailto:tracy.thompson@flyaustin.com).