

DRAFT Annual Schedule FY 23-24

Board and Commission Meeting Name:

- **Comprehensive Plan Joint Committee**

Department requesting reservation:

- **Planning Department**

Meeting room requested:

- **PDC 2103**

Date(s) needed (please list each out individually):

- **January 10th, 2024 @ 4:00 pm (Regular)**
- **April 10th, 2024 @ 4:00 pm (Regular)**
- **July 10th, 2024 @ 4:00 pm (Regular)**
- **October 9th, 2024 @ 4:00 pm (Regular)**

Start/End time (include set up/tear down):

- **3:30-6:30**

Contact name and phone number:

- **Ann DeSanctis (512-974-3102)**

Back-up contact name and phone number:

- **Christopher Crain (409-719-3415)**

Number of people expected:

- **7 Commissioner, 3 Staff (10 total)**

Will food be served?

- **No**

Is this a hybrid meeting?

- **Yes**

Will this meeting be recorded by ATXN?

- **No**

If you need additional AV assistance, please submit a [helpdesk ticket](#) or call 512-974-4357

***If the room requested is in a non-public area, the requestor is responsible for ensuring attendees obtain access.**

*** The garage parking system at City Hall is now fully automated. You will be provided a QR code upon entering the garage (bring it with you). Inside we will give you a validated QR code to use on the infrared scanner as you exit the parking garage.**

***Note: City Council has precedence over all reservations, tentative and standing, which may result in a meeting cancellation if the room is needed.**