



Recommendation for Action

File #: 23-3028, **Agenda Item #:** 15.

10/19/2023

Posting Language

Authorize an amendment to a contract for continued digital signage software with Four Winds Interactive, LLC, to extend the term by 15 months and to increase the amount by \$92,000 for a revised total contract amount not to exceed \$383,759.

[Note: Sole source contracts are exempt from City Code Chapter 2-9C (Minority Owned and Women Owned Business Enterprise Procurement Program); therefore, no subcontracting goals were established].

Lead Department

Financial Services Department.

Client Department(s)

Austin Convention Center Department.

Fiscal Note

Funding in the amount of \$64,804 is available in the Fiscal Year 2023-2024 Operating Budget of the Austin Convention Center Department. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

Contract Amendment.

For More Information:

Direct questions regarding this Recommendation for Council Action to the Financial Services Department - Central Procurement at: FSDCentralProcurementRCAs@austintexas.gov or 512-974-2500.

Additional Backup Information:

The proposed amendment is for continued digital signage software that allows the Austin Convention Center Department to manage the content on internal and external digital signs, walls, and marquees at Palmer Events Center and the Austin Convention Center. Initially, the contractor provided a desktop version of the software but recently moved to a cloud-based software and support. Movement to cloud-based software has resulted in increased prices.

Contract Detail:

<u>Contract Term</u>	<u>Length of Term</u>	<u>Current Contract Authorization</u>	<u>Requested Additional Authorization</u>	<u>Revised Total Authorization</u>
Initial Term	1 yr.	\$44,804		\$ 44,804
Contract Amendment		\$ 6,905		\$ 6,905
Extension Option 1	1 yr.	\$44,804		\$ 44,804
Contract Amendment		\$15,000		\$ 15,000
Contract Amendment		\$45,834		\$ 45,834
Extension Option 2	1 yr.	\$44,804		\$ 44,804
Extension Option 3	1 yr.	\$44,804		\$ 44,804
Extension Option 4	1 yr.	\$44,804		\$ 44,804
Proposed Amendment	1 yr., 3 mos.		\$92,000	\$ 92,000
TOTAL	6 yrs., 3 mos.	\$291,759	\$92,000	\$383,759

Note: Contract Authorization amounts are based on the City's estimated annual usage.