



## Recommendation for Action

**File #:** 23-6531, **Agenda Item #:** 20.

10/19/2023

### **Posting Language**

Authorize negotiation and execution of a contract for visual collaboration platform software licensing and maintenance services with Insight Public Sector Inc. d/b/a Insight Public Sector, for up to three years for a total contract amount not to exceed \$700,000.

[Note: This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C (Minority Owned and Women Owned Business Enterprise Procurement Program). For the goods and services required for this procurement, there were no subcontracting opportunities; therefore, no subcontracting goals were established].

### **Lead Department**

Financial Services Department.

### **Client Department(s)**

Communications and Technology Management.

### **Fiscal Note**

Funding in the amount of \$198,204 is available in the Fiscal Year 2023-2024 Operating Budget of Communications and Technology Management. Funding for the remaining contract term is contingent upon available funding in future budgets.

### **Purchasing Language:**

Multiple cooperative purchase programs were reviewed for these goods and services. The Financial Services Department has determined this contractor best meets the needs of Communications and Technology Management to provide these goods and services required for the City.

### **For More Information:**

Direct questions regarding this Recommendation for Council Action to the Financial Services Department - Central Procurement at: [FSDCentralProcurementRCAs@austintexas.gov](mailto:FSDCentralProcurementRCAs@austintexas.gov) or 512-974-2500.

### **Additional Backup Information:**

The contract will provide visual collaboration platform software licensing and maintenance services. The software is an online digital visual workspace environment that creates a unique space for teams in different locations throughout the City to come together. It allows individuals from multiple departments to work together in real-time on a wide variety of high-functioning white boards and projects through the planning and execution phases. This saves time on travel and scheduling as well as providing a secure platform to protect data without needing to be in a physically secure location.

The Omnia Partners cooperative is a cooperative purchasing association recognized under Texas procurement statutes. Cooperative associations, themselves or using a lead government, competitively solicit and award contracts that are eligible for use by other qualified state and local governments. Due to their

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substantial volumes, larger than any one government could achieve independently, cooperative contracts routinely include superior terms, conditions, and pricing. Use of cooperative contracts also results in lower administrative costs and time savings.

**Contract Detail:**

| <b><u>Contract<br/>Term</u></b> | <b><u>Length<br/>of Term</u></b> | <b><u>Contract<br/>Authorization</u></b> |
|---------------------------------|----------------------------------|--|
| Initial Term                    | 1 yr.                            | \$300,000                                |
| Optional Extension 1            | 1 yr.                            | \$200,000                                |
| Optional Extension 2            | 1 yr.                            | \$200,000                                |
| <b>TOTAL</b>                    | <b>3 yrs.</b>                    | <b>\$700,000</b>                         |

**Note:** Contract Authorization amounts are based on the City's estimated annual usage.