



MEMORANDUM

TO: Todd Shaw, Chair
Planning Commission Members

FROM: Nancy Estrada
Planning Department

DATE: October 6, 2023

RE: **C14-2023-0044 – 300-440 Industrial Boulevard Rezoning**
Postponement Request by Staff

Staff requests a postponement of the above referenced rezoning case from the October 10, 2023, Planning Commission hearing to the October 24, 2023 hearing, to allow time for staff to review.