



Annual Internal Review
7/1/2022 to 6/30/2023
AIRPORT ADVISORY COMMISSION

The Board/Commission mission statement (per City Code 2-1-105) is:

The commission shall: (1) review and make recommendations to the council on aviation projects that the Department of Aviation proposes for the capital improvements program; (2) review and make recommendations to the council on proposed aviation grants, including airport trust funds administered by the Federal Aviation Administration; (3) review and make recommendations to the council on aviation contracts that are presented by the Department of Aviation to the council for action; (4) review and make recommendations to the council on the annual operating budget proposed by the Department of Aviation; and (5) review and make policy recommendations to the council on the quality of services at Austin-Bergstrom International Airport to citizens of Austin and customers of the airport and long term planning of Austin-Bergstrom International Airport.

1. Describe the board's actions supporting their mission during the previous calendar year. Address all elements of the board's mission statement as provided in the relevant sections of the City Code.

Eleven monthly meetings and one special called meeting were conducted (December 2022). Hybrid meetings were livestreamed, recorded and archived on ATXN beginning in January 2023. An Open House (February 2023) and an Industry Day (April 2023) were posted for Community Interest.

Meetings contained regular staff briefings that include Air Service Update, Finance Report, and Journey with AUS Capital Improvement Program (current Barbara Jordan Terminal Projects that include Baggage Handling, Gate 13, and 3-Gate West End Expansion; South Demolition) in addition Airport Principal Architect/Engineer Contract.

All other briefings were requested by commissioners and have included reports on compliance with City of Austin Better Builder Program and coordination with the Workers Defense Project/Certification Associates concerning onsite monitoring, Small Minority Business Resource (SMBR) contracting goals, Jet Fuel Facility outreach, Passenger Experience measurements, Director resignation, South Terminal litigation and settlement, Austin-Bergstrom Landhost Enterprises (ABLE), Advertising Contract, Industry Days and Open House overviews, Accessibility, Hidden Disabilities Sunflower Program, 8/10/22 Terminal Evacuation, 9/7/22 Power Outage, 2/22/23 Runway Incident.

The following recommendations from staff for City Council action were approved:

July 2022

Authorize negotiation and execution of a contract with SKIDATA, Inc. to provide remote and onsite maintenance, support, and repair services of the parking revenue and control system for a term of 10 years in an amount not to exceed \$4,008,200.

Approve a resolution approving amendments to the Amended and Restated Hotel Management Agreement between Austin-Bergstrom Landhost Enterprises, Inc. and Boykin Prospera, LLC.

Authorize contingency in an amount of \$1,000,000 to the job order assignment for Barbara Jordan Terminal Optimization Vertical Circulation Project with Alpha Building Corporation for a total assignment amount not to exceed \$4,000,000.

Authorize negotiation and execution of a professional services agreement with WSP USA Inc. (staff recommendation) or one of the other qualified respondents(s) for Request for Qualifications Solicitation No. CLMP334 to provide Program Management and Staff Augmentation Services for the Airport Program Management Support Consultant Services

August 2022

Authorize negotiation and execution of a contract with EMS Bruel & Kjaer Inc. d/b/a Envirosuite, Inc. to provide maintenance and support of the noise and operations monitoring system for a term of five years in an amount not to exceed \$520,000.

Authorize negotiation and execution of a cooperative contract with DLT Solutions, LLC for enterprise applications services monitoring software for a term of three years in an amount not to exceed \$282,100.

Authorize negotiation and execution of a Construction Manager at Risk Agreement with Austin Bridge & Road, LP for preconstruction and construction services for the AEDP Airfield Infrastructure project in an amount not to exceed \$165,000,000.

September 2022

Authorize negotiation and execution of a cooperative contract with Presidio Networked Solutions Inc. d/b/a Presidio Networked Solutions Group LLC to provide web application firewall products and support services, for a term of three years for a total contract amount not to exceed \$400,000.

October 2023

Approve a resolution finding the use of the Construction Manager at Risk method of contracting,

as authorized by Subchapter F, Chapter 2269 of the Texas Government Code, for the Barbara Jordan Terminal Optimization – Phase 2 project.

November 2023

December 2023

January 2023

Authorize negotiation and execution of a contract to provide communications, community engagement and marketing support with Eis Design Inc., for a term of five years in an amount not to exceed \$2,500,000.

February 2023

March 2023

Authorize execution of a construction contract for the Airport Expansion and Development Program Building Demolition project with STR Constructors, LLC, in the amount of \$3,482,852 plus a \$522,428 contingency, for a total contract amount not to exceed \$4,005,280.

April 2023

Authorize an amendment to the contract for construction services for the Barbara Jordan Terminal Optimization with Hensel Phelps Construction Co., in the amount of \$89,000,000 for a revised total contract amount not to exceed \$135,000,000. [

Authorize negotiation and execution of a contract to provide communications cable infrastructure maintenance and repair services, with Brymer Communication Services, LLC, for a term of five years in an amount not to exceed \$2,500,000.

May 2023

Authorize an amendment to a contract for architectural and engineering services for the Airport Principal Architect/Engineer, with HNTB Corporation, to increase the amount by \$27,000,000, for a revised total contract amount not to exceed \$52,000,000.

Authorize negotiation and execution of amendments to six retail food and beverage concession lease agreements with Brazos Concessions Co./Salt Lick Joint Venture; AUS Plus Retail, LLC; DNC AUS Plus F&B, LLC; Paradies Lagardere @ AUS, LLC; News and Gift Shops International-Austin Joint Venture; and Host International, Inc., to extend the term of these agreements by four years, provide additional enhancements to product offerings, and require additional capital investments.

Authorize negotiation and execution of a contract for enterprise security information and event management software products and services with DeSpain & Associates, Inc d/b/a DAI Source, for a term of three years in an amount not to exceed \$440,000.

The following recommendations were from the Airport Advisory Commission:

June 2023

Approved recommendation by the Airport Advisory Commission to Project Connect, Austin Transit Partnership and CapMetro regarding transportation alternatives to Austin-Bergstrom International.

Approved recommendation by the Airport Advisory Commission to establish a cooperative relationship between the Environmental Commission and Joint Sustainability Committee with the Airport Advisory.

Public Communications included the following topics:

Jet Fuel Facility, South Terminal, Digital Advertising, Community Engagement, Disability Awareness, Project Connect, Bicycle and Pedestrian Access, Environmental Reporting.

2. Determine if the board's actions throughout the year comply with the mission statement.

Actions of the Airport Advisory Commission comply with the mission statement items (1), (3), and (5).

Airport Advisory Commission were briefed following staff actions but did not otherwise participate in (2) regarding Federal Aviation Administration grants or (4) regarding Department of Aviation operating budget.

3. List the board's goals and objectives for the new calendar year.

Participate in orientation and airport tour.

Establish working group to study proposed timeline and make recommendations to accelerate expansion.

Study projected demand profile and understand how project contracts meet forecasted capacity.

Continue to work with staff to conduct meaningful community stakeholder engagement with residents within the Airport Overlay, advocates for transportation alternatives and safe bicycle and pedestrian access, travelers with different abilities.

Encourage greater inclusivity and participation of Disadvantage Business Enterprises (DBE) for Construction and Related Professional Services as well as Goods and Services in accordance with City of Austin and FAA guidelines.

Support living wages and fair labor practices, including neutrality agreements, in accordance with City of Austin policy.

Promote apprenticeship utilization and community workforce development partnerships and programs with an emphasis on recruiting people of color, women, and disadvantaged communities.

Follow Master Development Plan Ordinance.

Track Airport Expansion Development Plan (AEDP) contracts and construction progress.

Utilize available key performance indicators to include on a posted dashboard.

Work with Austin Transit Partnership, CapMetro and transit advocates to ensure more transit/transportation option for airport workers and travelers.

Recognize the contributions of aviation staff and celebrate their accomplishments.