



Austin-Travis County Food Policy Board

MEETING MINUTES September 11, 2023

The Austin-Travis County Food Policy Board (ATCFPB) convened on Monday, September 11th at the City of Austin Permitting and Development Center, 6310 Wilhelmina Delco Dr, Room 1406, Austin, TX 78752.

Board Members in Attendance:

Lisa Barden, Mark Bethell, Joi Chevalier, Larry Franklin, Kacey Hanson, Karen Magid, Rosamaria Murillo

Board Members Absent:

Andrea Abel, Sari Vatske

Staff in Attendance:

Edwin Marty (City of Austin), Amanda Rohlich (City of Austin)

CALL TO ORDER

Chair Joi Chevalier called the meeting to order at 6:08 p.m.

PUBLIC COMMUNICATION

None

APPROVAL OF MINUTES

1. Board Member Karen Magid motioned to approve the meeting minutes from the Special Called Meeting on July 27th with Board Member Lisa Barden seconding the motion. Minutes passed on a 7-0 vote. Board Member Mark Bethell motioned to approve the meeting minutes from the Regular Meeting on August 21st with Board Member Karen Magid seconding the motion. Minutes passed on a 7-0 vote.

DISCUSSION ITEMS

2. Review board members' meetings with City and County officials
 - a. Joi Chevalier is sending letters out to Travis County Commissioners and City Council members reminding them of board vacancies.
 - b. Karen Magid had a phone call with Sharon Mays in CM Natasha Harper Madison's office regarding the budget letter. Karen also sent emails to all Council Members about the reorganization of Office of Sustainability.
3. Review prior board recommendations and discuss City and County budget opportunities
4. Board vacancies, appointments, and reappointments. Four vacancies from Comm. Howard, Shea, Gomez and Mayor Watson
 - a. Reminder emails going out to all elected officials who need to make appointments and their heads of staff
5. Discussion of Annual Internal Review and Report

DISCUSSION AND ACTION ITEMS

6. Discussion and take possible action on Joint Sustainability Committee meeting, Larry Franklin. Dashboard updates. Conversation around land use and food.

7. Discussion and take possible action on Food Planning Working Group, Karen Magid. Issue Area Groups have been developed (Food Production, Food Processing & Distribution, Food Markets & Retail, Food Consumption & Access, and Post-Consumption & Food Waste) and participants have been recruited. They will be committing a substantial amount of time to attend all workshops over the next 6 months. The groups will be supported by a facilitation team to help organize the workshops and gather input on the content on the plan for IAG participants. Accommodations such as transportation, children's activities, stipends, language access and food will be provided at these meetings. CAC is not involved in the logistics in the planning work but apprised of what they will be doing. A lot of the energy of the CAC is going into cross-cutting themes to develop the Sustainability and Equity Assessment Tool (SEAT) which will be used to screen strategies that come out of the Issue Area Groups to assessment equity and impact. It may be a good time to provide elected officials some initial updates. Those with County appointments please reach out to Karen Magid to set meetings with those County officials for paired exercise to go into meetings to provide updates. Need to develop single slide for these calls. Kacey Hanson mentioned that there is a bi-monthly meeting with Travillion and the next one is scheduled for the first Monday in October.
8. Discussion and take possible action on activities from Strategic Planning Session. Amanda Rohlich walked the board through a summary of strategic planning from August and the board then refined the Food in All Departments topic. See [back-up material](#) for notes.
9. Discussion and take possible action on Emergency Preparedness, Including Resilience Hubs (as determined in Strategic Planning). Lisa Barden provided update and recommendation to close out old working group and start building the action plan for the Advancing the Emergency Food & Water Appendix and Emergency Operations Plan. There is a lot of work happening in the world of emergency operations planning so the board aims to hold them accountable to the work outlined but not get in the way or step on toes. The board will look to what was outlined in the strategic planning exercise and get more clear on what is needed and what the next steps are. Lisa Barden discussed the Community Resilience Improvement Status Portal ([CRISP](#)) which outlines recommendations from previous after-action reports. As Mass Care Branch conversations mature, ask for updates.
10. Recap existing working groups (Food Recovery and Improved Food Access for People in Need). Lisa Barden reported that they have a Food Recovery WG planned for Wednesday and that will be the last meeting of that group. Conversations with ARR have led to updates to their campaigns and they have had important presentations SB1383 in California. Kacey Hanson suggested that the Food Access for All working group circle back and review what the board has been in the past and how to potentially leverage participants of that group towards the new work identified. Kacey Hanson will connect with the Chairs to see how best to advance the work.
11. Discussion of other board activities not included in previous updates. Joi Chevalier reminded the board that City Council election season is underway and candidates may be reaching out to get input on their priorities. It is her belief that food and water may likely be key issues as they develop their platforms.
12. Review Board Member Assignments
 - a. Edwin Marty to report back to Board Members on meeting with Charlotte Davis from the Joint Sustainability Committee about her specific ask regarding land access and food.
 - b. Board members reach out to Karen Magid to discuss strategies for reaching out to County Commissioners and Council Members to set meetings to provide brief update and leave-behind on food planning and other board priorities.
 - c. Kacey Hanson to share invite for the meeting with Comm. Travillion with Karen Magid and Joi Chevalier.
 - d. Staff to support these updates with help creating the food planning leave behind as-needed.
 - e. Amanda Rohlich will send out notes from Strategic Planning exercise continued and board will send Amanda any notes of how board members want to help with that idea
 - f. All Board Members to review the [CRISP](#)

- g. Kacey Hanson will connect with the Food Access for All WG Chairs to see how best to advance the work and will then let the board know when they are ready to be added to the agenda.

FUTURE AGENDA ITEMS

- 13. Food Access for All WG update
- 14. Imagine Austin Comprehensive Plan update

ADJOURNMENT

Chair Joi Chevalier adjourned the meeting at 7:39 pm

Meeting minutes from the Regular Meeting on September 11th were passed on Board Member Mark Bethell's motion with Board Member Lisa Barden seconding the motion. Minutes passed on a 5-0 vote with Andrea Abel and Marissa Bell abstaining.