



MEMORANDUM

TO: Mayor and Council Members

FROM: James Snow, Interim Director, Capital Delivery Services Department

THROUGH: Robert Goode, Interim Assistant City Manager

DATE: August 25, 2023

SUBJECT: Canyon Creek Fire Station (FY23 Kelly Budget Rider 5)

The purpose of this memo is to provide a response to Council Member Kelly's [Fiscal Year 2022-2023 Budget Rider 5 for the Canyon Creek Fire Station](#) which directs staff to proceed with the design work on the station and incorporate the operating and maintenance costs of the Canyon Creek station into the City's 5-year financial forecast.

The Austin Fire Department (AFD) and the Emergency Medical Services Department (EMS) have allocated funding for the construction of the Canyon Creek Fire Station in their Capital Improvement Budget. Council should expect to see a Recommendation for Council Action for approval of a construction contractor September 2023 with construction expected to begin October 2023 pending council approval.

Once construction is complete, the AFD and EMS will occupy the facility. Responsibility for the operation and maintenance of the station is jointly managed by AFD, EMS, and the Building Services Department (BSD). While BSD's 5-year forecast accounts for the eventual assumption of complete operation and maintenance costs for all AFD/EMS facilities, the cost will be jointly assumed by the three departments in Fiscal Year 2023-2024.

Should you have any questions or need additional information, please reach out to me at james.snow@austintexas.gov.

cc: Jesús Garza, Interim City Manager
Bruce Mills, Interim Assistant City Manager
Ed Van Eenoo, Chief Financial Officer
Darrell Alexander, Building Services Officer