



MEMORANDUM

TO: Todd Shaw, Chair
Planning Commission Members

FROM: Nancy Estrada
Planning Department

DATE: October 18, 2023

RE: **NPA-2023-0020.03 and C14-2023-0044 – 300-440**
Industrial Boulevard Rezoning Postponement Request by
Staff

Staff requests a postponement of the above referenced cases from the October 24, 2023, Planning Commission hearing to the November 14, 2023 hearing, to allow time for staff to review.