

CITY OF AUSTIN
FIREFIGHTERS', POLICE OFFICERS'
AND EMERGENCY MEDICAL SERVICES PERSONNEL'S
CIVIL SERVICE COMMISSION

NOTICE OF WRITTEN EXAMINATION AND SOURCE MATERIALS LIST
FOR THE RANK OF

AUSTIN POLICE
CORPORAL / DETECTIVE

DATE: February 28, 2024

TIME: 9:00 a.m.

PLACE: Austin Convention Center
500 E. Cesar Chavez Street
Austin, Texas 78701

ELIGIBILITY REQUIREMENT: This written examination shall be held in accordance with Civil Service Law, Chapter 143 of the Texas Local Government Code, and Rule 7 – Classified Service Promotions - of the Local Rules of the Firefighters', Police Officers' and Emergency Medical Services Personnel's Civil Service Commission, and shall be open to all sworn personnel who have had two (2) continuous years of service in the rank of Police Officer immediately before the date of the written examination.

ELECTRONIC REGISTRATION FOR EXAMINATION: As required by Civil service Commission Rule 7.06, all eligible candidates who intend to take the examination **MUST** register.

Candidates will sign up for examinations electronically at:
<https://www.signupgenius.com/go/10C0F4EAFAD28A2FDC43-45648106-2024>

Registration must be made no later than 9:00 a.m. February 21, 2024.

Once you register, you will receive a confirmation email. Civil Service will have the master list of those who have signed up. **Only those applicants who have registered through the electronic process will be admitted to the examination.**

CONTENT OF EXAMINATION: Examination questions will be taken from the following materials:
(No questions will be taken directly from charts, graphs, photographs or other graphics in the sources, unless detailed in the text.)

1. [Criminal Investigation \(Justice Series\) \(The Justice Series\) 3rd Edition](#)

Author: Michael D. Lyman

ISBN-13: 9780134548685

25% of the examination questions will come from this source.

2. [Leaders Eat Last: Why Some Teams Pull Together and Other's Don't](#)

Author: Simon Sinek

ISBN-13: 978-1591848011

25% of the examination questions will come from this source.

3. [Texas Criminal and Traffic Law Manual - 2021-2022 Edition](#)

Publisher: Blue360 Media

ISBN: 978-1-63729-148-1

A. Texas Penal Code:

All Chapters

B. Code of Criminal Procedure

Title 1

Chapter 5, Articles 5.01, 5.02, 5.03, 5.04, 5.045, 5.05

Chapter 8, Articles 8.04, 8.06, 8.07

Chapter 14, All Articles

Chapter 15, Articles 15.01, 15.02, 15.03, 15.04, 15.05, 15.051, 15.06, 15.07, 15.16, 15.17, 15.18, 15.22, 15.23, 15.24, 15.25, 15.26, 15.27

Chapter 18, Articles 18.01, 18.02, 18.021, 18.0215, 18.03, 18.04, 18.06, 18.07, 18.08, 18.09, 18.10, 18.11, 18.16

C. Family Code:

Title 3 Chapter 58, Subchapter A-Records, Sections 58.0021, 58.0022

Title 4 Chapter 71, *Definitions* -all sections

Chapter 83, *Temporary Ex Parte Orders* –all sections

Chapter 85, Subchapter B -*Contents of Protective Order*, all sections

Chapter 86, *Law Enforcement Duties Relating to Protective Orders* -all sections

Chapter 88, *Uniform Interstate Enforcement of Domestic Violence Protection Orders Act* -all sections

Chapter 91, *Reporting Family Violence* -all sections

Chapter 92, *Immunity*- all sections

15% of the examination questions will come from this source.

4. [Austin Police Department General Orders \(8-25-2023\)](#)

Austin Police Department Values: I.C.A.R.E.

Austin Police Department Vision Statement

Austin Police Department Mission Statement

Chapter 1 – Department Organization and Administration

- 105 – Community Policing
- 109 - Organizational Structure and Responsibility
- 115 – Security and Release of Records and Information

Chapter 2 – Response to Resistance and Pursuit

- 200 – Response to Resistance
- 202 – Firearm Discharge Situations
- 204 – Leg Restraint Device
- 206 – Control Devices and Techniques
- 208 – TASER Device Guidelines
- 211 – Response to Resistance Inquiry, Reporting and Review
- 214 – Vehicle Pursuits
- 215 – Foot Pursuits

Chapter 3 – Field Operations and Custody

- 301 - Responsibility to the Community
- 302 – Public Recording of Official Acts
- 303 – Body Worn and Vehicle Camera Systems
- 304 – Livestreaming
- 305 - Radio and Mobile Data Computer Use
- 306 – Search and Seizure
- 308 - Misdemeanor Citations
- 309 - Handling Publicly Intoxicated Persons
- 317 - Handling Juveniles
- 318 - Detentions, Field Interviews & Field Photographs
- 319 – Arrests
- 321 - Care and Transport of Prisoners
- 323 - Booking and Arrest Review
- 326 – News and Media Relations
- 328 – Racial or Bias-Based Profiling
- 330 - Interactions with Foreign Nationals
- 346 - Crash Investigation And Reporting
- 348 - Disabled Vehicles and Stranded Motorists
- 350 - Vehicle Towing and Impound
- 355 - DWI Enforcement
- 362 – Outside Agency Assistance and Joint Task Forces
- 364 – Off-Duty Law Enforcement Actions

Chapter 4 – Field Response, Investigations and Reporting Policies

- 400 - Officer Response to Calls
- 401 - Preliminary Field Investigations
- 402 - Incident Reporting and Documentation
- 403 - Follow-Up Investigations
- 404 - Civil Disputes
- 405 - Warrants
- 406 - Case Clearance
- 407 - Emergency Management
- 408 - Mobile Field Force
- 409 - Swift Water and Flooding Incidents
- 410 - Hazardous Material Response
- 412 - Hostage, Barricaded, and Suicidal Subject Incidents

- 413 - Clandestine Lab
- 414 - Bomb Threats, Explosive Devices, and Bombing/Explosion Incidents
- 415 - Utilization of Narcan
- 416 - Aircraft Crashes
- 418 - Family Violence
- 419 - Protective Orders
- 420 - Sexual Assault
- 422 - Elder Abuse
- 424 - Child Abuse
- 425 - Missing Persons
- 427 - Geolocates, Pen Registers, and/or Trap and Trace Devices
- 428 - Medical Marijuana
- 434 - Death Investigations
- 435 - Abandoned, Stolen, and Unauthorized Use of A Motor Vehicle
- 437 - Criminal Trespass
- 438 - Hate Crimes
- 440 - Service Animals
- 445 - Mental Health Response

Chapter 5 -Field Support Operations

- 503 - Canine Unit
- 504 - Air Operations and Air Support

Chapter 6 – General Support Operations

- 601 - Victim Services
- 609 - Interpreter Services
- 617 - Critical Incident Support Systems and Procedures
- 618 - Property and Evidence Collection Procedures

Chapter 8 – Equipment Policies

- 800 - Property and Equipment Accountability
- 801 - Equipment and Uniform Regulations
- 803 – Duty Firearms
- 804 - Department Vehicles

Chapter 9 – Personnel Policies

- 900 - General Conduct and Responsibilities
- 901 - Special Investigations
- 902 - Administrative Investigations
- 906 - Guidance Advisory Program
- 908 - Reporting of Employee Arrests and Police Involvement
- 912 - Personnel Evaluations
- 914 – Equal Employment Opportunity and Non-Discrimination
- 916 - Drug and Alcohol Free Workplace
- 917 – Drug and Alcohol Abuse and Treatment
- 918 – Promotion, Transfer, and Vacancy Guidelines for Sworn Employees
- 922 - Awards and Commendations
- 924 - Personal Appearance Standards
- 935 - Court Appearances
- 942 - Training and Career Development
- 949 - Secondary Employment

- 950 - Overtime and Compensatory Time
- 955 - Attendance and Leave
- 956 - On-Duty Injury and Illness
- 957 - Communicable Disease Exposures and Response Protocols
- 958 - Limited Duty, Extended Limited Duty, Return to Work, and Pregnancy
- 959 - Restricted and Administrative Duty
- 972 - Employee Speech, Expression, and Social Networking

Chapter 10 – General Policies

- 1000 - Department Technology Use
- 1001- Telework Policy and Procedure
- 1002 - Electronic Mail (Email) Communications
- 1004 - Department Owned Cell Phones
- 1009 - Building Security

Link *(available on computers inside the APD network only)*:

<G:\Public\Public Data Shared Outside APD\APD Policies & Procedures\APD General Orders\Current APD General Orders Issued 08-25-23.pdf.lnk>

35% of the examination questions will come from this source.

ADMINISTRATION OF EXAMINATION:

2.5 hours will be allowed for answering the questions.