

MBE/WBE and Small Business Enterprise Procurement Program Advisory Committee



MEETING MINUTES

*The MBE/WBE and Small Business Enterprise Procurement Program Advisory Committee convened in a regular meeting on **Tuesday, August 8, 2023**. Members attended both virtually and in-person at the City of Austin Permit and Development Center at 6310 Wilhelmina Delco Drive, Room 1215 in Austin, TX.*

CALL TO ORDER

Committee Vice-Chair, Lena Banks called meeting to order at 5:37pm.

COMMITTEE MEMBERS IN ATTENDANCE:

In-Person: Ahmed Moledina (Chair)

Virtual: Lena Banks (Vice Chair), Sean Gooden, Terry Mitchell, TK Tunchen, Erica Douglass

Absent: Talan Tyminski

PUBLIC COMMUNICATION: GENERAL

- None

APPROVAL OF MINUTES

1. Approve the minutes from the MBE/WBE Advisory Committee Regular Meeting on June 6, 2023.
 - The minutes were considered for approval and approved on a motion by Committee Chair, Ahmed Moledina and seconded by Committee Member, Terry Mitchell. Approved on a 7-0 vote.

DISCUSSION

2. Briefing on the draft proposed revisions to the MBE/WBE Procurement Program Ordinance.
 - SMBR Director, Edward Campos provided the update.
 - Last meeting this Committee reviewed the proposed ordinance revisions that were going to move forward for public consumption. SMBR posted the revisions to the ordinance with a
3. Authorize amendments to City Code Chapters 2-9A, 2-9B, 2-9C, AND 2-9D regarding Minority-owned and Women-owned Business Enterprise Procurement Program.
 - SMBR Director, Edward Campos provided the update.
 - This agenda item was covered during Director Campos' update on agenda item #2.
 - This item will remain on the agenda until it is presented to City Council during the July 2023 meeting.

STAFF BRIEFINGS

4. SMBR Staff will provide a monthly update on the following reports:
 - a)** Council Awards
 - b)** Third-Party Project
 - c)** Request for Change (RFC)
 - d)** Certification Roll
 - SMBR Assistant Director, Tamela Saldana provided the updates on the Council Awards, Third-Party Project, and the Request for Change reports.

- SMBR Certification Division Manager, Elton Price provided the update on the Certification Roll report.

FUTURE AGENDA ITEMS

- Progress of Convention Center update from Austin Convention Center (September)
- Disparity Study results overview (September/October)
- Overview of the MBE/WBE Program Rules
- Refinement of current MBE/WBE reports to include non-construction (discuss after ordinance is completed)
- Key Performance Indicators that demonstrate the success of the committee
- Presentation on the City's solicitation process and outreach efforts
- Good Faith Efforts overview

ADJOURNMENT

Committee Vice-Chair, Lena Banks adjourned the meeting at 6:41pm without objection.

On October 3, 2023, the minutes for this meeting were approved on a motion by Committee Vice Chair, Lena Banks and seconded by Committee Member, Tylan Tyminski on a 6-0 vote.