



**MEMORANDUM**

\*\*\*\*\*

TO: Todd Shaw, Chair  
Planning Commission Members

FROM: Nancy Estrada  
Planning Department

DATE: November 8, 2023

RE: **C14-2023-0056 – W. US Hwy 290 Rezoning**  
Postponement Request by Staff

\*\*\*\*\*

Staff requests a postponement of the above referenced rezoning case from the November 14, 2023, Planning Commission hearing to the December 12, 2023 hearing, to allow time for staff to review.